



**MINUTES OF THE REGULAR SESSION OF THE  
LINN COUNTY BOARD OF COMMISSIONERS  
TUESDAY MEETING  
LINN COUNTY COURTHOUSE – ROOM 200  
July 19, 2022**

**The Linn County Board of Commissioners met for the regularly scheduled meeting on Tuesday, July 19, 2022.**

Those present at various times for the matters as indicated below were: Dr. William Muth, Linn County Health Officer; Todd Noble, Linn County Health Services Administrator; Shane Sanderson, Linn County Public Health Program Manager; Michelle Duncan, Linn County Sheriff; Randy Porter, Linn County Fair and Expo Director; Steve Wills, Linn County Planning and Building Department Director; Wayne Mink, Linn County Roadmaster; Bill Palmer, Linn County Accounting Officer; Michelle Hawkins, Linn County Treasurer; Phillip Van Leuven, Deputy County Attorney for Linn County; Alex Paul, Linn County Communications Officer; Alysia Rodgers, Economic Development Catalyst, City of Lebanon; Rebecca Grizzle, Executive Director, Lebanon Chamber of Commerce; Alan Kwan; various audience members and Joanna Mann, Reporter for *Democrat-Herald*.

1, 2, 3. At 9:00 a.m. Chair Nyquist called the meeting to order. The flag salute and roll call followed. Commissioner Roger Nyquist, Chair and Commissioner Sherrie Sprenger were present, as well as, Darrin L. Lane, Linn County Administrative Officer and Heather Gravelle, Recorder for the Board of Commissioners. William C. Tucker, Vice-Chair, was out of the office.

4. Approval of Agenda.

**Action – Commissioner Sprenger moved to approve the agenda. The vote was called. The motion passed.**

5. Approval of the July 12, 2022 Commissioners' Meeting Minutes.

**Action – Commissioner Sprenger moved to approve the July 12, 2022 Commissioners' Meeting Minutes. The vote was called. The motion passed.**

6. Board of Health – Todd Noble, Linn County Health Services Administrator.

A. Communicable Disease and Vital Statistics Reports – Dr. William Muth, Linn County Health Officer.

Dr. Muth was not present, therefore, Shane Sanderson, Linn County Public Health Program Manager, provided the Board with an overview of the Communicable Disease and Vital Statistics Reports for June, 2022. A copy of the reports are on file in the Linn County Clerk's Office in the Commissioners' Staff File.

Dr. Muth entered the meeting telephonically at 9:52 a.m. and apologized for being late; he was in a Seattle hospital working. Commissioner Nyquist asked Dr. Muth for a COVID-19 update. Brief discussion followed. The Board thanked Dr. Muth for his work and the update.

B. Environmental Health Monthly Activity Report – Shane Sanderson, Linn County Public Health Program Manager.

Mr. Sanderson provided the Board with an overview of the Environmental Health Monthly Activity Report for June, 2022. A copy of his report is on file in the Linn County Clerk's Office in the Commissioners' Staff File. Brief discussion followed. The Board thanked Mr. Sanderson for his work and the update.

C. Discussion regarding rates from providers in Linn County for sanitation services.

Mr. Sanderson provided the Board with an overview and referred to a memo that he had distributed to the Board on the matter. He then handed out a draft Linn County Solid Waste Franchise Location map. A copy of the memo and map are on file in the Linn County Clerk's Office in the Commissioners' Staff File. After discussion, it was determined that no action would be taken today as Commissioner Tucker was not present and he had expressed that he wanted to be part of the conversation. The Board tabled the item to the Tuesday, July 26, 2022 Board meeting.

Mr. Noble provided the Board with details regarding the following items:

D. Resolution & Order 2022-255 approving an Intergovernmental Agreement for HIV Early Intervention and Outreach Services (EIOS) between Lincoln County and Linn County and delegating authority to execute originals.

**Action – Commissioner Sprenger moved to approve Resolution & Order 2022-255. The vote was called. The motion passed.**

E. Resolution & Order 2022-259 amending a classification for Behavioral Health Medical Director (Management/Exempt-Pay Range 42).

**Action – Commissioner Sprenger moved to approve Resolution & Order 2022-259. The vote was called. The motion passed.**

F. Order 2022-272 authorizing certain Mental Health Professionals to direct a peace officer hold and rescinding Order No. 2020-219.

**Action – Commissioner Sprenger moved to approve Order 2022-272. The vote was called. The motion passed.**

G. Request for Refund from Linn County Environmental Health to Mark Koos, \$1,655.

**Action – Commissioner Sprenger moved to approve the Request for Refund. The vote was called. The motion passed.**

7. Sheriff's Office – Michelle Duncan, Linn County Sheriff.

Sheriff Duncan provided the Board with background on the following items:

A. Resolution & Order 2022-263 amending a classification and title from Health Services Administrator to Health Services Coordinator (Management/Exempt-Pay Range 16) (SO).

**Action Taken Below.**

B. Resolution & Order 2022-264 amending a classification and title from Nursing Supervisor to Health Services Director and amending the Pay Range from 19 to 23 (Management/Exempt-Pay Range 23) (SO).

**Action – Commissioner Sprenger moved to approve Resolution & Orders 2022-263 and 264. The vote was called. The motion passed.**

8. Reports of Staff and Committees:

A. Fair/Expo Update – Randy Porter, Linn County Fair and Expo Director.

Mr. Porter provided the Board with a Fair/Expo Update and it is on file in the Linn County Clerk's Office in the Commissioners' Staff File. Mr. Porter then provided the Board with a report with details of the last six years of County fairs that included parking, gate, food, beer and carnival revenue, as well as, total recorded attendees. The report is on file in the Linn County Clerk's Office in the Commissioners' Staff File. Commissioner Nyquist noted that it was another great fair this year and he and the Board thanked Mr. Porter and his staff for all their hard work and effort. Brief discussion followed.

B. Planning and Building Update – Steve Wills, Linn County Planning and Building Department Director.

Mr. Wills provided the Board with a Planning and Building Update for the month of June, 2022. The update is on file in the Linn County Clerk's Office in the Commissioners' Staff File. The Board thanked Mr. Wills for his work and the update.

9. Road Department – Wayne Mink, Linn County Roadmaster.

A. Bid Recommendation – Mill Creek/Folsom Road Bridge Replacement Project.

Mr. Mink explained that BENT LLC was the low bidder and that the content of the bid met all the public bidding requirements. He stated that he recommended that the bid from BENT LLC be accepted and the contract be awarded to them for a total project cost of \$768,386.80.

**Action – Commissioner Sprenger moved to approve the Bid Recommendation awarding the contract to BENT LLC for the Mill Creek/Folsom Road Bridge Replacement Project at a total cost of \$768,386.80. The vote was called. The motion passed.**

10. Linn County Quarterly Financial Report as of June 30, 2022 - Bill Palmer, Linn County Accounting Officer and Michelle Hawkins, Linn County Treasurer.

Mr. Palmer and Ms. Hawkins reviewed the Quarterly Financial Report with the Board. A copy of the report is on file in the Linn County Clerk's Office in the Commissioners Staff File. Brief discussion followed.

11. Correspondence: There was no correspondence to come before the Board.

12. Special Orders:

A. Personnel Action Forms.

**Action – Commissioner Sprenger moved to accept the Personnel Action Forms list as Exhibit 1. The vote was called. The motion passed.**

Mr. Lane provided the Board with an overview of the matter below.

B. Resolution & Order 2022-286 in the matter of termination of a Lease Agreement for a trucking lease area between Linn County and Weyerhaeuser Company and delegating authority to execute originals.

**Action – Commissioner Sprenger moved to approve Resolution & Order 2022-286. The vote was called. The motion passed.**

13. Unfinished Business and General Orders:

A. Calendar Update: The Commissioners updated their calendars.

14. New Business: There was no new business to come before the Board.

15. Announcements: There were no announcements.


16. Business from the Public (3-minute limit per speaker): Ron Edward, Lebanon resident, stated that he wanted to thank the Linn County Road Department who did a great job resolving a problem.

17. Adjournment. There being no other business to come before the Board; the Board of Commissioners meeting was adjourned at 10:20 a.m. by unanimous consent.


The next regular public meeting of the Board of Commissioners is scheduled at 9:30 a.m. Tuesday, July 26, 2022.

  
\_\_\_\_\_, Recorder  
For Board of Commissioners  
Heather Gravelle

**LINN COUNTY BOARD OF COMMISSIONERS**

  
\_\_\_\_\_  
Roger Nyquist, Chair

  
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William C. Tucker, Vice-Chair

  
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Sherrie Sprenger, Commissioner

Date 7-26-2022