



**MINUTES OF THE REGULAR SESSION OF THE  
LINN COUNTY BOARD OF COMMISSIONERS  
LINN COUNTY COURTHOUSE – ROOM 200  
TUESDAY, JULY 18, 2023**

**The Linn County Board of Commissioners met for the regularly scheduled meeting on Tuesday, July 18, 2023.**

Those present at various times for the matters as indicated below were: Dr. Adam Brady, Linn County Health Officer; Todd Noble, Linn County Health Services Administrator; Reagan Mauldin, Linn County Special/Rural Transportation Coordinator, Bill Palmer, Linn County Accounting Officer; Michelle Hawkins, Linn County Treasurer; Phillip Van Leuven, Deputy County Attorney for Linn County; Alex Paul, Linn County Communications Officer and Shayla Escudero, Reporter for Democrat-Herald.

1, 2, 3. At 9:30 a.m. Chair Nyquist called the meeting to order. The flag salute and roll call followed. Commissioners Roger Nyquist, Chair; Will Tucker, Vice-Chair and Commissioner Sherrie Sprenger were present, as well as, Darrin Lane, Linn County Administrative Officer and Courtney Leland, Recorder for the Board of Commissioners.

4. Approval of Agenda.

**Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve the agenda. The vote was called. The motion passed unanimously.**

5. Board of Health – Todd Noble, Linn County Health Services Administrator.

A. Communicable Disease and Vital Statistics Reports – Dr. Adam Brady, Linn County Health Officer.

Dr. Brady provided the Board with an overview of the Communicable Disease and Vital Statistics Reports for June, 2023. A copy of the reports is on file in the Linn County Clerk's Office in the Commissioners' Staff File.

Todd Noble, Linn County Health Services Administrator presented the following report.

B. Environmental Health Monthly Activity Report – Shane Sanderson, Linn County Public Health Program Manager.

Mr. Noble on behalf of Mr. Sanderson, provided the Board with an overview of the Environmental Health Monthly Activity Report for June, 2023. A copy of his report is on file in the Linn County Clerk's Office in the Commissioners' Staff File.

C. Resolution & Order 2023-131 approving a Personal Services Contract between Jackson Street Shelter and Linn County.

**Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve Resolution & Order 2023-131. The vote was called. The motion passed unanimously.**

D. Resolution & Order 2023-251 approving a Student Affiliation Agreement between Grand Canyon University and Linn County.

**Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve Resolution & Order 2023-251. The vote was called. The motion passed unanimously.**

E. Resolution & Order 2023-265 approving an Intergovernmental Agreement for the financing of Public Health Services (Contract 180021) between the State of Oregon, Oregon Health Authority and Linn County and delegating authority to execute originals.

**Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve Resolution & Order 2023-265. The vote was called. The motion passed unanimously.**

F. Resolution & Order 2023-267 approving an Intergovernmental Agreement for Tort Liability Coverage as a provider for Psychiatric Security Board (No. 180800) between the State of Oregon, Oregon Health Authority and Linn County and delegating authority to execute originals.

**Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve Resolution & Order 2023-267. The vote was called. The motion passed unanimously.**

G. Resolution & Order 2023-272 appointing the Linn County Health Services Administrator as the County Financial Assistance Administrator for the 2023-2025 Intergovernmental Agreement for the financing of Community Developmental Disability Program Services (Contract No. 180285) between the State of Oregon, Department of Human Services and Linn County.

**Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve Resolution & Order 2023-272. The vote was called. The motion passed unanimously.**

H. Resolution & Order 2023-273 approving an Intergovernmental Agreement for the financing of Community Developmental Disability Program Services (Contract No. 180285) between the State of Oregon, Department of Human Services and Linn County and delegating authority to execute originals.

**Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve Resolution & Order 2023-273. The vote was called. The motion passed unanimously.**

6. Law Library – Amber Boedigheimer, Linn County Law Librarian.

Darrin Lane, Linn County Administrative Officer presented the following item on behalf of the Ms. Boedigheimer.

A. Resolution & Order 2023-266 approving an application for the Jackson Foundation Grant and granting the Law Librarian authority to apply.

**Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve Resolution & Order 2023-266. The vote was called. The motion passed unanimously.**

7. Special Transportation – Reagan Maudlin, Special/Rural Transportation Coordinator.

Commissioner Nyquist asked if there were performance measures in the contracts. Ms. Maudlin indicated there were descriptions of what needed to be accomplished with the funds and limitations, per contract, with the use of the money.

Commissioner Nyquist asked if there would be data to determine cost per ride. Ms. Maudlin indicated that she gets that information quarterly and would provide the Commissioners with a report when the information was available.

A. Resolution & Order 2023-235 approving an Intergovernmental Agreement for Special Transportation Services between Linn County and the City of Albany/Albany Call-A-Ride.

**Action Taken Below.**

B. Resolution & Order 2023-236 approving an Intergovernmental Agreement for Special Transportation Services between Linn County and the City of Lebanon Dial-A-Bus/LINX.

**Action Taken Below.**

C. Resolution & Order 2023-237 approving an Intergovernmental Agreement for Special Transportation Services between Linn County and Oregon Cascades West Council of Governments.

**Action Taken Below.**

D. Resolution & Order 2023-238 approving a Subrecipient Agreement for General Transportation Services between Oregon Mennonite Residential Services.

**Action Taken Below.**

E. Resolution & Order 2023-239 approving a Subrecipient Agreement for General Transportation Services between Senior Citizens of Sweet Home dba Sweet Home Dial-A-Bus.

**Action Taken Below.**

F. Resolution & Order 2023-240 approving a Subrecipient Agreement for General Transportation Services between Senior Citizens of Sweet Home dba Linn Shuttle.

**Action Taken Below.**

G. Resolution & Order 2023-241 approving a Subrecipient Agreement for General Transportation Services between Volunteer Caregivers.

**Action Taken Below.**

H. Resolution & Order 2023-242 approving an Intergovernmental Agreement for Special Transportation Services between Linn County and the City of Albany/Albany Transit System/Linn-Benton Loop.

**Action Taken Below.**

I. Resolution & Order 2023-243 approving an Intergovernmental Agreement for Special Transportation Services between Linn County and the City of Albany/Albany Transit System/Linn-Benton Loop.

**Action Taken Below.**



J. Resolution & Order 2023-244 approving an Intergovernmental Agreement for Special Transportation Services between Linn County and the City of Albany/Albany Transit System.

**Action Taken Below.**

K. Resolution & Order 2023-245 approving an Intergovernmental Agreement for Special Transportation Services between Linn County and the City of Lebanon Dial-A-Bus/LINX.

**Action Taken Below.**

L. Resolution & Order 2023-246 approving an Intergovernmental Agreement for Special Transportation Services between Linn County and Oregon Cascades West Council of Governments.

**Action Taken Below.**

M. Resolution & Order 2023-247 approving a Subrecipient Agreement for General Transportation Services between Senior Citizens of Sweet Home Inc., dba Linn Shuttle.

**Action Taken Below.**

N. Resolution & Order 2023-248 approving a Subrecipient Agreement for General Transportation Services between Senior Citizens of Sweet Home Inc., dba Linn Shuttle/Dial-A-Bus.

**Action Taken Below.**

O. Resolution & Order 2023-250 approving a Subrecipient Agreement for General Transportation Services between Sunshine Industries Unlimited, Inc.

**Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve Resolution & Orders 2023-235, 236, 237, 238, 239, 240, 241, 242, 243, 244, 245, 246, 247, 248 and 250. The vote was called. The motion passed unanimously.**

8. Linn County Quarterly Financial Report as of June 30, 2023 – Bill Palmer, Linn County Accounting Officer and Michelle Hawkins, Linn County Treasurer.

Mr. Palmer presented the Quarterly Financial Report to the Board. A copy of his report is on file in the Linn County Clerk's Office in the Commissioners' Staff File.

9. Treasurer – Michelle Hawkins, Linn County Treasurer.

A. Order 2023-262 a transfer within the General Fund from Contingency to General Grants Fund for the Linn County Wildland Fire Victims Fund in the Amount of \$25,000.

**Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve Order 2023-262. The vote was called. The motion passed unanimously.**

B. Order 2023-263 acceptance of \$25,000 from the General Grants Fund to the Linn County Wildland Fire Victims Fund.

**Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve Order 2023-263. The vote was called. The motion passed unanimously.**

10. Correspondence: There was no correspondence to come before the Board.

11. Special Orders:

A. Personnel Action Forms.

**Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to accept the Personnel Action Forms list as Exhibit 1. The vote was called. The motion passed unanimously.**

B. Personnel Actions Forms – Cost of Living Adjustment for SEIU.

**Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to accept the Personnel Action Forms list as Exhibit 2. The vote was called. The motion passed unanimously.**

C. Personnel Action Forms – Cost of Living Adjustment for Juvenile Detention Association.

**Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to accept the Personnel Action Forms list as Exhibit 3. The vote was called. The motion passed unanimously.**

D. Resolution & Order 2023-271 approving a Personal Services Contract between Calapooia Employee Assistance (EAP) and Linn County.

**Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve Resolution & Order 2023-271. The vote was called. The motion passed unanimously.**

12. Unfinished Business and General Orders:

A. Calendar Update: Commissioner Nyquist indicated that for the first two meetings in August he would be participating telephonically.


13. New Business: There was no new business to come before the Board.

14. Announcements: There was no announcements.

15. Business from the Public (3-minute limit per speaker): There was no one present from the public wishing to use this forum neither in person or telephonically.

16. Adjournment. There being no other business to come before the Board; the Board of Commissioners meeting was adjourned at 10:01 a.m. by unanimous consent.

The next regular public meeting of the Board of Commissioners is scheduled at 9:30 a.m. Tuesday, July 25, 2023.

  
Recorder  
For Board of Commissioners  
Courtney Leland

**LINN COUNTY BOARD OF COMMISSIONERS**

  
Roger Nyquist, Chair

  
William C. Tucker, Vice-Chair

  
Sherrie Sprenger, Commissioner

Date 7-25-2023