



**MINUTES OF THE REGULAR SESSION OF THE
LINN COUNTY BOARD OF COMMISSIONERS
LINN COUNTY COURTHOUSE – ROOM 200
TUESDAY, AUGUST 27, 2024**

The Linn County Board of Commissioners met for the regularly scheduled meeting on Tuesday, August 27, 2024.

Those present at various times for the matters as indicated below were: Michelle Duncan, Linn County Sheriff; Micah Smith, Linn County Undersheriff; Torri Lynn, Linn County Juvenile Department Director; Kris Barnes, Linn County Fair and Expo Director; Stacey Whaley, Linn County Parks and Recreation Director; Russ Williams, Linn County General Services Director; Wayne Mink, Linn County Roadmaster; Matt Pitcher, Chief Appraiser, Linn County Assessment and Taxation Office; Gene Karandy, County Attorney for Linn County; Alan Kwan and Alex Paul, Linn County Communications Officer.

1, 2, 3. At 9:30 a.m. Chair Nyquist called the meeting to order. The flag salute and roll call followed. Commissioners Roger Nyquist, Chair and Will Tucker, Vice-Chair, as well as, Darrin Lane, Linn County Administrative Officer and Courtney Leland, Recorder for the Board of Commissioners. Commissioner Sherrie Sprenger was excused.

4. Approval of Agenda.

Action – Commissioner Tucker moved to approve the agenda. The vote was called. The motion passed.

5. Approval of the August 20, 2024 Commissioners' Meeting Minutes.

Action – Commissioner Tucker moved to approve the August 20, 2024 Commissioners' Meeting Minutes. The vote was called. The motion passed.

6. Sheriff's Office – Michelle Duncan, Linn County Sheriff.

A. Resolution & Order 2024-281 approving an Amendment No. 7 to an Intergovernmental Agreement (No. 5187) between the State of Oregon Department of Corrections and Linn County and delegating authority to sign originals.

Action – Commissioner Tucker moved to approve Resolution & Order 2024-281. The vote was called. The motion passed.

B. Resolution & Order 2024-290 approving a Temporary Employment Agreement for a Background Investigator.

Action – Commissioner Tucker moved to approve Resolution & Order 2024-290. The vote was called. The motion passed.

C. Resolution & Order 2024-293 approving a Temporary Employment Agreement for a Telecommunications Contractor.

Sheriff Duncan indicated that their current Telecommunications Manager, Sarah Shelton was moving to Arkansas and her replacement hadn't been fully trained. This contract would allow the Sheriff's Office to utilize her expertise in mapping should it be needed.

Action – Commissioner Tucker moved to approve Resolution & Order 2024-293.

Commissioner Nyquist asked if Ms. Shelton would be provided a 1099 form at the end of the year and Sheriff Duncan indicated, yes. Darrin Lane, Linn County Administrative Officer, indicated that a contracted employee living in another state would require Linn County to abide by their laws. Mr. Lane asked if they had talked with Accounting and Payroll to determine any requirements for the contract and Sheriff Duncan indicated, yes. Commissioner Nyquist asked when Ms. Shelton's last day of work was and Sheriff Duncan indicated next week. He then asked, if any other options had been explored. Sheriff Duncan indicated that she didn't anticipate the contract to even last a year. Commissioner Nyquist asked Sheriff Duncan to report back to him in 90-days on the matter.

The vote was called. The motion passed.

D. Resolution & Order 2024-300 approving a Personal Services Contract between ATC Healthcare Services, LLC and Linn County.

Sheriff Duncan explained that they were still trying to find a Mental Health worker and that's why they were contracting with this company.

Action – Commissioner Tucker moved to approve Resolution & Order 2024-300. The vote was called. The motion passed.

7. Reports of Staff and Committees:

A. Juvenile Department Update – Torri Lynn, Linn County Juvenile Department Director.

Mr. Lynn provided the Board with a Juvenile Department Update for the month of July, 2024. A copy of his report is on file in the Linn County Clerk's Office in the Commissioners' Staff File.

Mr. Lynn shared with the Board that they were currently serving 80 youth and 74 of those youth were from the community and had not been involved with law enforcement.

B. Fair/Expo Update – Kris Barnes, Linn County Fair and Expo Director.

Mr. Barnes provided the Board with a Fair/Expo Update for the month of July, 2024. A copy of his report is on file in the Linn County Clerk's Office in the Commissioners' Staff File.

Mr. Barnes indicated that the facility revenue for the month of July was \$29,818.00 and, at this time, there were zero outstanding year to date invoices. He indicated that every July there's a pause in activity due to the Linn County Fair.

Mr. Barnes provided the Board with a Linn County Fair Report. A copy of his report is on file in the Linn County Clerk's Office in the Commissioners' Staff File.

Commissioner Tucker asked what the Annual Gala event was on the calendar and Mr. Barnes indicated that it was the Republican's GOP event.

Commissioner Nyquist asked Mr. Barnes to clarify the difference between the two documents provided to the Board regarding event revenue and monthly revenue. Mr. Barnes explained what the differences were. Commissioner Nyquist indicated that he would like Mr. Barnes to go back through the 2022-2023 revenue to see if there was an event in July that year that made the revenue appear higher.

Commissioner Nyquist confirmed with Mr. Barnes that the only event held in July this year was the Linn County Fair and Mr. Barnes indicated, yes and that's because it took a lot of time to establish the Fair. Commissioner Nyquist clarified that it took them 17 days and Mr. Barnes indicated yes and they were still pressure washing and cleaning up from the Fair. Commissioner Nyquist then stated that the arena was in serious need of pressure washing and/or paint. Mr. Barnes indicated that they were pressure washing the arena at this time. Discussion followed.

Commissioner Nyquist asked if someone wanted to book the Fair and Expo Center for an event in July, were they making it available. Mr. Barnes indicated, yes. Commissioner Nyquist reminded Mr. Barnes that anytime change was being considered, before anything else, the customers overall need was considered first and then the financial aspect. Commissioner Nyquist then stated that the Transient Lodging

Tax revenue would be coming in soon and he would like Mr. Barnes to provide a list of improvements that needed to be made. Mr. Barnes stated he would do that.

8. Parks and Recreation Department – Stacey Whaley, Linn County Parks and Recreation Director.

A. Bid Award Recommendation – Sweet Home RV Dump Facility.

Ms. Whaley indicated that the lowest bidder was Knife River and that's who she was recommending. Commissioner Nyquist indicated that the County had history working with Knife River and he was satisfied with their performance.

Action – Commissioner Tucker moved to accept the recommendation. The vote was called. The motion passed.

Commissioner Nyquist asked what they were charging for the dump site and Ms. Whaley indicated that was yet to be determined. Commissioner Nyquist then asked what form of payment would be accepted and Ms. Whaley stated credit card. Commissioner Nyquist clarified that there would be no cash payments accepted and Ms. Whaley indicated that was correct. Discussion followed.

Commissioner Tucker thanked Ms. Whaley and her Staff for the work they had done.

9. General Services – Russ Williams, Linn County General Services Director.

A. Bid Award Recommendation – 7th Street Medical Properties Re-Roofing Project.

Mr. Williams requested the Board's approval to award the Re-Roofing Project to Roof Toppers, Inc. Commissioner Tucker expressed his appreciation to Mr. Williams for his use of an outside consultant to help with reviewing the recommendations.

Action – Commissioner Tucker moved to accept the recommendation. The vote was called. The motion passed.

B. Resolution & Order 2024-303 approving a Construction Contract between Roof Toppers, Inc. and Linn County.

Action – Commissioner Tucker moved to approve Resolution & Order 2024-303. The vote was called. The motion passed.

10. Road Department – Wayne Mink, Linn County Roadmaster.

A. Resolution & Order 2024-301 delegating authority to Wayne E. Mink, Roadmaster, to purchase a chassis mounted roadside sprayer.

Action taken below.

B. Resolution & Order 2024-302 delegating authority to Wayne E. Mink, Roadmaster, to purchase an Isuzu NRR cab chassis.

Action – Commissioner Tucker moved to approve Resolution & Orders 2024-301 & 302. The vote was called. The motion passed.

11. Correspondence: There was no correspondence to come before the Board.

12. Special Orders:

A. Personnel Action Forms.

Action – Commissioner Tucker moved to accept the Personnel Action Forms list as Exhibit 1. The vote was called. The motion passed.

B. Resolution & Order 2024-297 approving a First-Time Youth Wage Grant Agreement between Linn County and Kirk Century Farms, Inc.

Action – Commissioner Tucker moved to approve Resolution & Order 2024-297. The vote was called. The motion passed.

Darrin Lane, Linn County Administrative Officer, presented the following item.

C. Resolution & Order 2024-299 approving an election to allow eligible property to be assessed and taxed in accordance with Senate Bill 1545 (2024).

Action – Commissioner Tucker moved to approve Resolution & Order 2024-299.

Commissioner Tucker indicated that there were 76 potential properties that would qualify for this relief and that they would only get relief for their original footprint size of the house; once the property was sold, it would reset the property taxes. Commissioner Nyquist asked if there had been any opposition. Matt Pitcher, Chief Appraiser, Linn County Assessment and Taxation Office, indicated not that he knew of but he had about five inquires so far. Commissioner Nyquist stated that it was the right thing to do considering what those individuals had gone through.

The vote was called. The motion passed.

13. Unfinished Business and General Orders:

A. Calendar Update: Commissioner Tucker indicated that one or more Commissioner may be attending a virtual meeting regarding local fires.


14. New Business: There was no new business to come before the Board.

15. Announcements: There was no announcements.


16. Business from the Public (3-minute limit per speaker): There was no one present from the public wishing to use this forum neither in person or telephonically.

17. Adjournment. There being no other business to come before the Board; the Board of Commissioners meeting was adjourned at 10:01 a.m. by unanimous consent.

The next regular public meeting of the Board of Commissioners is scheduled at 9:30 a.m. Tuesday, September 3, 2024.

 Recorder
For Board of Commissioners
Courtney Leland

LINN COUNTY BOARD OF COMMISSIONERS


Roger Nyquist, Chair


William C. Tucker, Vice-Chair


Sherrie Sprenger, Commissioner

Date

9-3-2024