



**MINUTES OF THE REGULAR SESSION OF THE  
LINN COUNTY BOARD OF COMMISSIONERS  
LINN COUNTY COURTHOUSE – ROOM 200  
MONDAY, NOVEMBER 18, 2024**

**The Linn County Board of Commissioners met for the regularly scheduled meeting on Monday, November 18, 2024.**

Those present at various times for the matters as indicated below were: John Pascone, President, Linn Economic Development Group (LEDG); Kevin Kreitman, City Manager, City of Millersburg; Todd Noble, Linn County Health Services Administrator; Dr. Adam Brady, Linn County Health Officer; Shane Sanderson, Linn County Public Health Program Manager; Torri Lynn, Linn County Juvenile Department Director; Michelle Duncan, Linn County Sheriff; Andy Franklin, Captain Support Services, Linn County Sheriff's Office; Ric Lentz, Emergency Services Lieutenant, Linn County Sheriff's Office; Michelle Hawkins, Linn County Treasurer; Gene Karandy, County Attorney for Linn County; Alex Paul, Linn County Communications Officer and Shayla Escudero, Reporter for *Democrat-Herald*.

1, 2, 3. At 9:30 a.m. Chair Nyquist called the meeting to order. The flag salute and roll call followed. Commissioners Roger Nyquist, Chair; Will Tucker, Vice-Chair and Commissioner Sherrie Sprenger were present, as well as, Darrin Lane, Linn County Administrative Officer and Marsha Meyer, Recorder for the Board of Commissioners.

4. Approval of Agenda.

**Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve the agenda. The vote was called. The motion passed unanimously.**

5. Approval of the November 12, 2024 Commissioners' Meeting Minutes.

**Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve the November 12, 2024 Commissioners' Meeting Minutes. The vote was called. The motion passed unanimously.**

6. Linn Economic Development Group (LEDG) – John Pascone, President.

A. Resolution 2024-389 approving a Resolution for a Long-Term Rural Property Tax Abatement Agreement between Linn County, a Cosponsor of the Linn County Enterprise Zone and CLT Lab, LLC.

Mr. Pascone provided background information regarding this item and indicated that CLT Lab, LLC was formerly known as TimberLab.

**Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve Resolution 2024-389.**

Commissioner Nyquist asked Mr. Pascone to describe the meaning of “Long-Term”. Mr. Pascone stated that a regular Enterprise Zone was for three-years; they’ve never used the “Long-Term” program before which is a 15-year exemption period. He stated that CLT Lab, LLC would still be paying taxes on the property that exists; this was for a deferral of their new plan and equipment. Mr. Pascone stated that there was a “claw back” provision in the agreement if they didn’t meet the job or investment requirements. Commissioner Nyquist asked if there was a provision for the Linn County Law Enforcement Levy. Mr. Pascone stated that the agreement had a provision for the Law Enforcement Levy and the City of Millersburg’s Public Safety Levy. Commissioner Nyquist asked if Mr. Pascone would state, on the record, when CLT Lab, LLC would start paying taxes on the Law Enforcement Levy and Mr. Pascone stated it would be after the fifth year.

**The vote was called. The motion passed unanimously.**

B. Resolution 2024-391 approving a Resolution for a Long-Term Rural Property Tax Abatement Agreement between Linn County, a Cosponsor of the Linn County Enterprise Zone and Project DeLorean.

Mr. Pascone provided background information regarding this item.

He stated that this project was for a 10-year exemption period with the same provisions in the agreement as CLT Lab, LLC.

**Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve Resolution 2024-391.**

Commissioner Sprenger noted and Mr. Pascone confirmed that Project DeLorean would create 108 new jobs.

**The vote was called. The motion passed unanimously.**

Commissioner Nyquist commended the City of Millersburg for their fantastic work on economic development and job creation. Mr. Pascone thanked Linn County’s County Attorney for his work.

7. Board of Health – Todd Noble, Linn County Health Services Administrator.

A. Communicable Disease and Vital Statistics Reports – Dr. Adam Brady, Linn County Health Officer.

Dr. Brady provided the Board with an overview of the Communicable Disease and Vital Statistics Reports for October, 2024. Copies of the reports are on file in the Linn County Clerk's Office in the Commissioners' Staff File.

Commissioner Sprenger asked Dr. Brady if the 41 animal bites was high and if he had a breakdown of the types of animal bites as she found that number concerning. Dr. Brady stated that he didn't have a breakdown in front of him but would get that information and have more details for the next Board of Health report.

B. Environmental Health Monthly Activity Report – Shane Sanderson, Linn County Public Health Program Manager.

Mr. Sanderson provided the Board with an overview of the Environmental Health Monthly Activity Report for October, 2024. A copy of his report is on file in the Linn County Clerk's Office in the Commissioners' Staff File.

Todd Noble provided information regarding the following two items:

C. Resolution & Order 2024-384 approving Amendment No. 5 to an Intergovernmental Grant Agreement for Substance Abuse Prevention & Treatment (Contract No. 154991-5) between the State of Oregon, Oregon Health Authority and Linn County and delegating authority to execute originals.

**Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve Resolution & Order 2024-384. The vote was called. The motion passed unanimously.**

D. Resolution & Order 2024-392 approving Amendment No. 5 to a Personal Services Contract for Public Health Services between Intercommunity Health Plans, Inc. and Linn County and delegating authority to execute originals.

**Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve Resolution & Order 2024-392. The vote was called. The motion passed unanimously.**

8. Reports of Staff and Committees:

A. Juvenile Department Update – Torri Lynn, Linn County Juvenile Department Director.

Mr. Lynn provided the Board with a Juvenile Department Update for the month of October, 2024. A copy of his report is on file in the Linn County Clerk's Office in the Commissioners' Staff File.

Commissioner Sprenger asked, regarding the 109 victim advocate contacts, if that number represented 109 different victims or multiple contacts with the same victim. Mr. Lynn stated that some victims receive multiple contacts. He stated that the victim advocate works with the victim to make sure that all the necessary paperwork is filled out for collecting restitution and getting estimates, as well as, working with the victim to make sure they're getting what they need for court. Commissioner Sprenger asked if every victim was contacted by an advocate and Mr. Lynn responded yes. Mr. Lynn then explained the process.

9. Sheriff's Office – Michelle Duncan, Linn County Sheriff.

A. Resolution & Order 2024-390 approving a Part-Time Temporary Employment Agreement for a Sheriff Maintenance Worker.

**Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve Resolution & Order 2024-390. The vote was called. The motion passed unanimously.**

B. Linn County Sheriff's Office Emergency Management 2024 Program Review.

Sheriff Duncan asked Rick Lentz, Emergency Services Lieutenant, Linn County Sheriff's Office, to provide the Board with a review of the 2024 Emergency Program. A copy of the program review is on file in the Linn County Clerk's Office in the Commissioners' Staff File.

Lieutenant Lentz's review included the January, 2024 winter storm; the command post at the Linn County Fair; grants for emergency management; preparedness initiatives; and, training and exercises conducted.

Commissioner Tucker stated that the Willamette National Forest, both Detroit and Sweet Home Districts, were happy to have Lieutenant Lentz and the training and expertise he provides. He also thanked Sheriff Duncan for her leadership in getting the evacuations set.

Sheriff Duncan also recognized Lieutenant Lentz. She stated that, since he has been in Emergency Services, the services being offered to the communities far surpass anything that had been done in the past and it was due to Lieutenant Lentz's good work.

Commissioner Sprenger thanked Lieutenant Lentz for his review; it was good and useful. She also stated that she had heard multiple times Lieutenant Lentz's name specifically being brought up by State and Federal agencies, as well as, from local constituents about the good work he's doing.

Commissioner Sprenger asked Sheriff Duncan what she saw as her role in working with the Sheriff's Office. Sheriff Duncan stated that it was about relationships and the trust in those relationships. She stated that, particularly regarding Emergency Services, she had gained her trust in Lieutenant Lentz and his trust with her in order for him to use his abilities to do what he needed to do. Sheriff Duncan stated they are always willing to

provide the Board with information but it came down to their trust in what the Sheriff's Office was doing and knowing that they're doing a great job.

Commissioner Nyquist stated that, one of the unique things about Linn County, was the seven elected officials do a good job as a team and staying out of each other's lane while working to support each other when responsibilities and duties overlap. He thanked Sheriff Duncan for her team approach and how everyone in her department conducts the public's business. Sheriff Duncan stated that she was very blessed with the staff she has.

10. Correspondence: There was no correspondence to come before the Board.

11. Special Orders:

A. Personnel Action Forms.

**Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to accept the Personnel Action Forms list as Exhibit 1. The vote was called. The motion passed unanimously.**

12. Unfinished Business and General Orders:

A. Calendar Update: The Commissioners updated their calendars. Commissioner Tucker stated that he would be attending the Association of Oregon Counties (AOC) Annual Convention beginning today, November 18, 2024 through Friday, November 22, 2024. Commissioner Nyquist stated that he may be there as well.


13. New Business: There was no new business to come before the Board.

14. Announcements: There was no announcements.


15. Business from the Public (3-minute limit per speaker): There was no one present from the public wishing to use this forum neither in person or telephonically.

16. Adjournment. There being no other business to come before the Board; the Board of Commissioners meeting was adjourned at 10:04 a.m. by unanimous consent.

The next regular public meeting of the Board of Commissioners is scheduled at 9:30 a.m. Tuesday, December 3, 2024.

  
Recorder  
For Board of Commissioners  
Marsha Meyer

**LINN COUNTY BOARD OF COMMISSIONERS**

  
Roger Nyquist, Chair

  
William C. Tucker, Vice-Chair

  
Sherrie Sprenger, Commissioner

Date 12-3-2024