



**MINUTES OF THE REGULAR SESSION OF THE
LINN COUNTY BOARD OF COMMISSIONERS
LINN COUNTY COURTHOUSE – ROOM 200
TUESDAY, JANUARY 21, 2025**

The Linn County Board of Commissioners met for the regularly scheduled meeting on Tuesday, January 21, 2025.

Those present at various times for the matters as indicated below were: Todd Noble, Linn County Health Services Administrator; Dr. Adam Brady, Linn County Health Officer; Shane Sanderson, Linn County Public Health Program Manager; Wayne Mink, Linn County Roadmaster; Steve Wills, Linn County Planning and Building Director; Gene Karandy, County Attorney for Linn County; Stacey Whaley, Linn County Parks and Recreation Director; Alex Paul, Linn County Communications Officer and Shayla Escudero, Reporter for Democrat-Herald.

1, 2, 3. At 9:30 a.m. Vice-Chair Tucker called the meeting to order. The flag salute and roll call followed. Commissioners Will Tucker, Vice-Chair and Sherrie Sprenger were present, as well as, Darrin Lane, Linn County Administrative Officer and Courtney Leland, Recorder for the Board of Commissioners. Commissioner Nyquist was excused.

4. Approval of Agenda.

Action – Commissioner Sprenger moved to approve the agenda. The vote was called. The motion passed.

5. Approval of the January 7, 2025 and January 14, 2025 Commissioners' Meeting Minutes.

Action – Commissioner Sprenger moved to approve the January 7, 2025 and January 14, 2025 Commissioners' Meeting Minutes. The vote was called. The motion passed.

6. Board of Health – Todd Noble, Linn County Health Services Administrator.

A. Communicable Disease and Vital Statistics Reports – Dr. Adam Brady, Linn County Health Officer.

Dr. Brady provided the Board with an overview of the Communicable Disease and Vital Statistics Reports for December, 2024. A copy of the reports is on file in the Linn County Clerk's Office in the Commissioners' Staff File.

Dr. Brady indicated that there was one case listed in his report as a suicide but was deemed an accident which may be reclassified at a later date; he had no further details.

B. Environmental Health Monthly Activity Report – Shane Sanderson, Linn County Public Health Program Manager.

Mr. Sanderson provided the Board with an overview of the Environmental Health Monthly Activity Report for December, 2024. A copy of his report is on file in the Linn County Clerk's Office in the Commissioners' Staff File.

Mr. Sanderson indicated that the Board may notice higher than usual numbers over the next couple of months for operations and maintenance logs due to the fact that the department completes those during the off season.

Commissioner Sprenger asked for more information regarding the two failed to comply in his report. Mr. Sanderson indicated that Oregon had a point system and, because of this point system, businesses are required to stay within a certain range. If there is a decrease in points they receive a notice informing them that they failed to comply. Commissioner Sprenger clarified that he was working with these businesses to bring them back into compliance and Mr. Sanderson indicated that both businesses had their follow up and, at this time, were in good standing.

Todd Noble, Linn County Health Administrator presented the following items.

C. Resolution & Order 2025-020 approving an Amendment No. 2 to an Intergovernmental Agreement for on-line food handler's training and testing between the Linn County and Lane County and delegating authority to execute originals.

Action – Commissioner Sprenger moved to approve Resolution & Order 2025-020. The vote was called. The motion passed.

D. Resolution & Order 2025-021 approving an Intergovernmental Agreement between Eastern Washington University and Linn County and delegating authority to execute originals.

Action – Commissioner Sprenger moved to approve Resolution & Order 2025-021. The vote was called. The motion passed.

E. Resolution & Order 2025-032 approving a Student Affiliation Agreement between Linn-Benton Community College and Linn County and delegating authority to execute originals.

Action – Commissioner Sprenger moved to approve Resolution & Order 2025-032. The vote was called. The motion passed.

7. Road Department – Wayne Mink, Linn County Roadmaster.

A. Resolution & Order 2025-023 delegating authority to Wayne E. Mink, Roadmaster, for the supply of oil rock to be delivered and stockpiled by Siegmund Excavation and Construction, Inc. to the Irish Bend Loop stockpile location.

Action taken below.

B. Resolution & Order 2025-024 delegating authority to Wayne E. Mink, Roadmaster, for the supply of oil rock to be delivered and stockpiled by Siegmund Excavation and Construction, Inc. to the Truelove Pit stockpile location.

Action – Commissioner Sprenger moved to approve Resolution & Orders 2025-023 & 024. The vote was called. The motion passed.

8. Reports of Staff and Committees: None

9. Correspondence: There was no correspondence to come before the Board.

10. Special Orders:

A. Personnel Action Forms.

Action – Commissioner Sprenger moved to accept the Personnel Action Forms list as Exhibit 1. The vote was called. The motion passed.

B. Resolution 2025-027 reappointing members to the Linn County Transportation Advisory Committee.

Action – Commissioner Sprenger moved to approve Resolution 2025-027. The vote was called. The motion passed.

C. Resolution & Order 2025-028 amending a classification for Deputy County Attorney 1 and changing the Pay Range from 19 to 25 (Management/Exempt-Pay Range 25).

Action taken below.

D. Resolution & Order 2025-029 amending a classification for Deputy County Attorney 2 and changing the Pay Range from 22 to 28 (Management/Exempt- Pay Range 28).

Action taken below.

E. Resolution & Order 2025-030 amending a classification for Deputy County Attorney 3 and changing the Pay Range from 27 to 31 (Management/Exempt-Pay Range 31).

Action taken below.

F. Resolution & Order 2025-031 amending classification for County Attorney and changing the Pay Range from 30 to 34 (Management/Exempt-Pay Range 34).

Action – Commissioner Sprenger moved to approve Resolution & Orders 2025-028, 029, 030 & 031. The vote was called. The motion passed.

G. Request for Refund from Linn County Planning and Building Department to Gordon Truck Centers, Inc. for \$2,642.84.

Action – Commissioner Sprenger moved to approve the Request for Refund.

Commissioner Tucker stated, for the record, that the refund was for the amount of \$2,642.82.

The vote was called. The motion passed.

11. Unfinished Business and General Orders:

A. Calendar Update: The Commissioners updated their calendars.

12. New Business: There was no new business to come before the Board.

13. Announcements: There was no announcements.


14. Business from the Public (3-minute limit per speaker): There was no one present from the public wishing to use this forum neither in person or telephonically.

15. Adjournment. There being no other business to come before the Board; the Board of Commissioners meeting was adjourned at 9:46 a.m. by unanimous consent.

The next regular public meeting of the Board of Commissioners is scheduled at 9:30 a.m. Tuesday, January 28, 2025.

 Recorder
For Board of Commissioners
Courtney Leland

LINN COUNTY BOARD OF COMMISSIONERS


Roger Nyquist, Chair


William C. Tucker, Vice-Chair


Sherrie Sprenger, Commissioner

Date 1-28-2025