



**MINUTES OF THE REGULAR SESSION OF THE
LINN COUNTY BOARD OF COMMISSIONERS
LINN COUNTY COURTHOUSE – ROOM 200
TUESDAY, MARCH 18, 2025**

The Linn County Board of Commissioners met for the regularly scheduled meeting on Tuesday, March 18, 2025.

Those present at various times for the matters as indicated below were: Wayne Mink, Linn County Roadmaster; Daineal Malone, Linn County Engineer; Issac Parker, Intern, Linn County Road Department; Todd Noble, Linn County Health Services Administrator; Dr. Adam Brady, Linn County Health Officer; Shane Sanderson, Linn County Public Health Program Manager; Andy Franklin, Captain Support Services Division, Linn County Sheriff's Office; Kris Barnes, Linn County Fair and Expo Director; Michelle Hawkins, Linn County Treasurer; Phil Van Leuven, Deputy County Attorney for Linn County; Tre Kennedy; other audience members and Alex Paul, Linn County Communications Officer.

1, 2, 3. At 9:30 a.m. Chair Nyquist called the meeting to order. The flag salute and roll call followed. Commissioners Roger Nyquist, Chair; Will Tucker, Vice-Chair and Commissioner Sherrie Sprenger were present, as well as, Darrin Lane, Linn County Administrative Officer and Marsha Meyer, Recorder for the Board of Commissioners.

4. Approval of Agenda.

Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve the agenda. The vote was called. The motion passed unanimously.

5. Approval of the March 4, 2025 and March 11, 2025 Commissioners' Meeting Minutes.

Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve the March 4, 2025 and March 11, 2025 Commissioners' Meeting Minutes. The vote was called. The motion passed unanimously.

6. Reports of Staff and Committees. There were no reports of staff and committees.

7. Road Department – Wayne Mink, Linn County Roadmaster.

A. Bid Opening – 2025 Overlay Project.

Daineal Malone, Linn County Engineer, provided the Board with background information and then opened the bids as follows:

1. K & E Excavating, Inc., Salem, OR - \$795,151.37
2. Brix Paving Northwest, Tualatin, OR - \$875,000.00
3. KNL Industries, Inc., Canby, OR - \$813,189.92
4. North Santiam Paving Co., Stayton, OR – \$694,868.92
5. Knife River Corp. Northwest, Tangent, OR – \$ 787,593.25
6. Roy Houck Construction, LLC, Salem, OR – \$954,398.88
7. Riverbend Construction, Eugene, OR – \$754,575.00
8. Wildish Construction Co., Eugene, OR - \$754,761.92

She indicated that her office would review the bids and then come back before the Board next week with a Bid Award Recommendation.

Commissioner Nyquist thanked all the bidders for participating.

Mr. Mink, Linn County Roadmaster, provided background information regarding the following items.

B. Resolution & Order 2025-089 approving a Construction Contract for the Cox Creek: Goldfish Farm Road Bridge Replacement Project between Cascade Civil Corp. and Linn County.

Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve Resolution & Order 2025-089. The vote was called. The motion passed unanimously.

C. Resolution & Order 2025-090 approving a Construction Contract for the Owl Creek: Peoria Road Bridge Replacement Project between Farline Bridge, Inc. and Linn County.

Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve Resolution & Order 2025-090. The vote was called. The motion passed unanimously.

8. Board of Health – Todd Noble, Linn County Health Services Administrator.

A. Communicable Disease and Vital Statistics Reports – Dr. Adam Brady, Linn County Health Officer.

Dr. Brady provided the Board with an overview of the Communicable Disease and Vital Statistics Reports for February, 2025. A copy of the reports is on file in the Linn County Clerk's Office in the Commissioners' Staff File.

Dr. Brady noted that there were a few outbreaks within Linn County but were small in scope. Commissioner Sprenger asked Dr. Brady to define an outbreak. Dr. Brady stated that an outbreak was two cases of the same virus which are connected to each other; such as occurs in long-term health facility or school.

B. Environmental Health Monthly Activity Report – Shane Sanderson, Linn County Public Health Program Manager.

Mr. Sanderson provided the Board with an overview of the Environmental Health Monthly Activity Report for February, 2025. A copy of his report is on file in the Linn County Clerk's Office in the Commissioners' Staff File.

C. Resolution & Order 2025-075 approving an Amendment No. 1 to a Student Affiliation Agreement between Southern New Hampshire University and Linn County.

Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve Resolution & Order 2025-075.

Commissioner Tucker asked if this was for a Linn County resident who's taking remote learning and Mr. Noble replied, yes. Commissioner Nyquist asked Mr. Noble if the affiliations were created when a potential employee reaches out to Linn County. Mr. Noble stated that Linn County was the largest provider in the region so students reach out to Linn County for internships; many of the individuals end up staying in our community. He stated that he's hired many of them who have been highly successful working with Linn County. He added that there was no cost for these affiliations.

The vote was called. The motion passed unanimously.

Commissioner Tucker then thanked Mr. Noble and his staff for meeting with the Department of Environmental Quality (DEQ) the other day; I appreciate your team being engaged.

9. Sheriff's Office – Michelle Duncan, Linn County Sheriff.

Andy Franklin, Captain Support Services Division, Linn County Sheriff's Office presented the following items on behalf of Sheriff Duncan.

A. Resolution & Order 2025-081 approving an Intergovernmental Agreement for 911-Dispatch Services between the City of Albany Fire Department and Linn County.

Action Taken Below.

B. Resolution & Order 2025-082 approving an Intergovernmental Agreement for 911-Dispatch Services between the Brownsville Rural Fire Protection District and Linn County.

Action Taken Below.

C. Resolution & Order 2025-083 approving an Intergovernmental Agreement for 911-Dispatch Services between the Halsey-Shedd Rural Fire Protection District and Linn County.

Action Taken Below.

D. Resolution & Order 2025-084 approving an Intergovernmental Agreement for 911-Dispatch Services between the Harrisburg Fire/Rescue District and Linn County.

Action Taken Below.

E. Resolution & Order 2025-085 approving an Intergovernmental Agreement for 911-Dispatch Services between the Lebanon Fire District and Linn County.

Action Taken Below.

F. Resolution & Order 2025-086 approving an Intergovernmental Agreement for 911-Dispatch Services between the Scio Rural Fire Protection District and Linn County.

Action Taken Below.

G. Resolution & Order 2025-087 approving an Intergovernmental Agreement for 911-Dispatch Services between the Sweet Home Fire and Ambulance District and Linn County.

Action Taken Below.

H. Resolution & Order 2025-088 approving an Intergovernmental Agreement for 911-Dispatch Services between the Tangent Rural Fire Protection District and Linn County.

Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve Resolution & Orders 2025-081, 082, 083, 084, 085, 086, 087 and 088. The vote was called. The motion passed unanimously.

10. Fair/Expo Center – Kris Barnes, Linn County Fair and Expo Director.

A. Resolution & Order 2025-096 approving a Services Contract for HVAC between Linn County and Larsell Mechanical.

Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve Resolution & Order 2025-096.

Commissioner Sprenger asked Mr. Barnes if the cost was part of this year's budget and if it would be completed this year. Mr. Barnes replied, yes.

The vote was called. The motion passed unanimously.

11. Treasurer's Office – Michelle Hawkins, Linn County Treasurer.

Ms. Hawkins provided the Board with information regarding the following items:

A. Order 2025-116 approving a transfer of certain appropriations within the Grants Fund, \$3,000.

Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve Order 2025-116. The vote was called. The motion passed unanimously.

B. Order 2025-119 accepting an expenditure of a certain grant within the Fair Fund, \$70,500.

Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve Order 2025-119. The vote was called. The motion passed unanimously.

12. Correspondence: There was no correspondence to come before the Board.

13. Special Orders:

A. Personnel Action Forms.

Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to accept the Personnel Action Forms list as Exhibit 1. The vote was called. The motion passed unanimously.

14. Unfinished Business and General Orders:

A. Calendar Update: The Commissioners updated their calendars. Commissioner Nyquist stated that, to error on the side of complete transparency, he would be attending a meeting on Wednesday, March 19, 2025 with a Polk and a Marion County Commissioner. He stated that, if something came out of that meeting that Linn County would be interested in, he would let the Board know.


15. New Business: There was no new business to come before the Board.

16. Announcements: There was no announcements.


17. Business from the Public (3-minute limit per speaker): There was no one present from the public wishing to use this forum neither in person or telephonically.

18. Adjournment. There being no other business to come before the Board; the Board of Commissioners meeting was adjourned at 9:52 a.m. by unanimous consent.


The next regular public meeting of the Board of Commissioners is scheduled at 9:30 a.m. Tuesday, March 25, 2025.

 Recorder
For Board of Commissioners
Marsha Meyer

LINN COUNTY BOARD OF COMMISSIONERS


Roger Nyquist, Chair


William C. Tucker, Vice-Chair


Sherrie Sprenger, Commissioner

Date 3-25-2025