



LINN COUNTY SHERIFF'S OFFICE

Michelle Duncan, Sheriff
1115 Jackson Street SE, Albany, OR 97322
Phone: 541-967-3950
www.linnsheriff.org

MEMORANDUM

To: Board of Commissioners

From: Lieutenant Erik Slinger
Linn County Jail

Date: April 18, 2023

Re: Resolution & Order 2023-161

The following items are scheduled to be heard on April 25, 2023.

Resolution & Order 2023-161

This R&O amends two different parts of the Maximum Capacity Order for the Linn County Jail. Amendment One will change Exhibit 1, Section 1 to reflect the current Linn County Jail Policy that governs population, and updates procedure numbers for the Action Plan Designed to Resolve a Jail Population Emergency. Amendment Two changes the Linn County Sheriff's signature to the current Sheriff, Michelle Duncan.

Financial Impact: No impact



LINN COUNTY SHERIFF'S OFFICE

Michelle Duncan, Sheriff

1115 Jackson Street SE, Albany, OR 97322

Phone: 541-967-3950

www.linnsheriff.org

Agenda Summary

To: Board of Commissioners

From: Ric Lentz – Linn County Emergency Manager

Date: 04/25/2023

Re: Resolution & Order No. 2023-165 and Resolution & Order No. 2023-166

The following item is scheduled to be heard on 04/25/2023:

Resolution & Order 2023-165 and 166:

The following contracts are for equipment awarded from the 2022 SPIRE Grant Program. The SPIRE Grant Program is a competitive grant program that first responder agencies can use to acquire new emergency services equipment. Linn County was awarded a communications and mobile command trailer to enhance incident management capabilities.

Both trailers are classified as regional equipment that neighboring counties could request during times of disaster. The Linn County Sheriff's Office is responsible for storing and maintaining the equipment. Additionally, Linn County will have priority use of the equipment, and it will be outfitted/customized to our needs.



LINN COUNTY JUVENILE DEPARTMENT
104 SW 4th Ave. Suite 200 / PO Box 100
Albany OR 97321
Phone: 541-967-3853
Fax: 541-967-4268



REPORT TO COMMISSIONERS

Update for March 2023

Submitted by Torri Lynn; Juvenile Department Director

Detention

Benton: 5 youth were held for 52 total of days of care, 1 females and 4 males.

Total Admissions to Detention = 6

Average Daily Population = 1.68 youth

Average Length of Stay = 8.67 days

Linn: 28 youth were held for 269 total of days of care, 7 females and 20 males.

Total Admissions to Detention = 30

Average Daily Population = 8.68 youth

Average Length of Stay = 8.97 days

Lincoln 4 youth were held for 69 total days of care, 1 females and 3 males

Total Admissions to Detention = 4

Average Daily Population = 2.23 youth

Average Length of Stay = 17.25 days

Time for Change Program: 0

Probation

The Juvenile Department received 61 referrals during the month of March 2023.

Of the 61 referrals, 14 represent dependency, 15 status and 30 criminal.

There are currently 190 youth in the Probation Unit either on probation or pending court with 36 of those being assessed high-risk.

There are currently 63 youth under the Community Programs Unit serving on informal probation and the Intervention Specialist is currently serving 80 youth. 77 of those youth are from the community with no involvement with law enforcement.

Torri Lynn
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Juvenile Department

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Rob Perkins Jr.
Supervisor
Community Programs

rperkins@co.linn.or.us

Lisa Robinson
Supervisor
Probation Services

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Tracy Rieker
Office Manager
Juvenile Department

trieker@co.linn.or.us

Kevin Husk
Detention Manager
Linn Benton Detention Center
(541) 791-9397
khusk@co.linn.or.us



LINN COUNTY JUVENILE DEPARTMENT

104 SW 4th Ave. Suite 200 / PO Box 100

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Victim Advocate made 88 contacts with victims.

Cases Unassigned: 7

OYA Cases: 46

Work Crew

Tier 1 – 3 youth completed 43.25 hours of community service in 4 project days. In 2022 7 youth completed 116.50 hours of service during the same time period.

Tier 2 – 23 youth completed 487.00 hours of work crew in 19 project days. In 2022 12 youth completed 237.00 hours of service during the same time period.

Miscellaneous Business -

Torri Lynn
Director
Juvenile Department

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Rob Perkins Jr.
Supervisor
Community Programs

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Lisa Robinson
Supervisor
Probation Services

lrobinson@co.linn.or.us

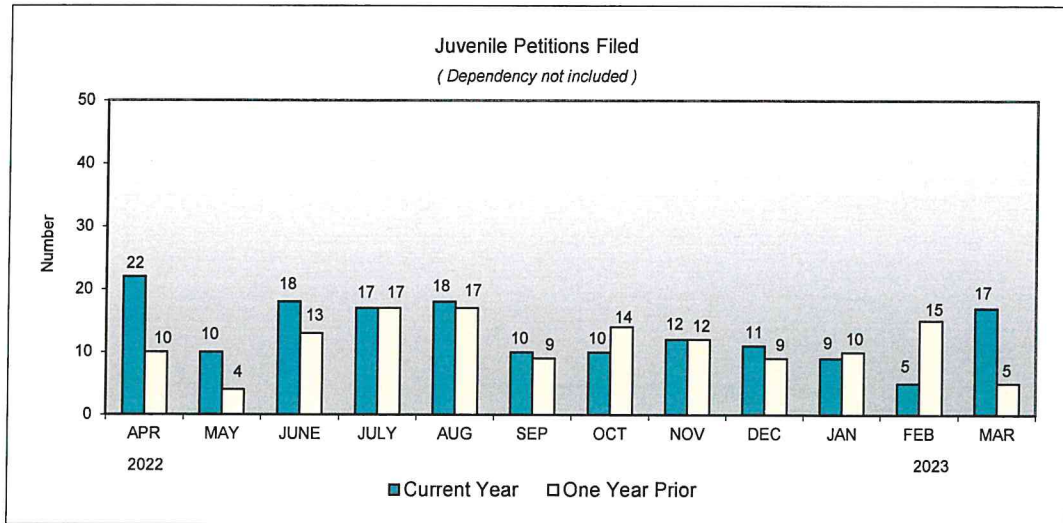
Tracy Rieker
Office Manager
Juvenile Department

trieker@co.linn.or.us

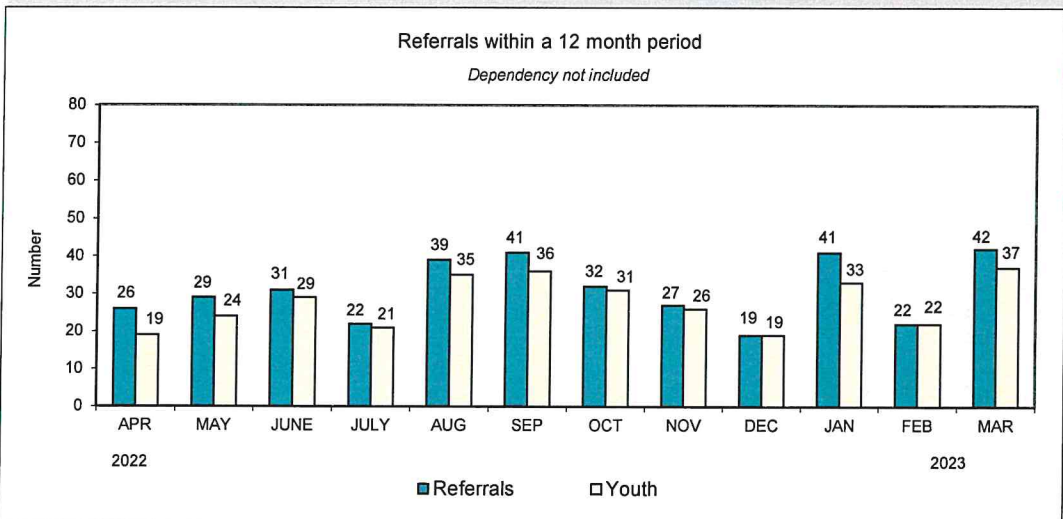
Kevin Husk
Detention Manager
Linn Benton Detention Center
(541) 791-9397

khusk@co.linn.or.us

**Linn County Juvenile Department
MARCH 2023 Statistics**

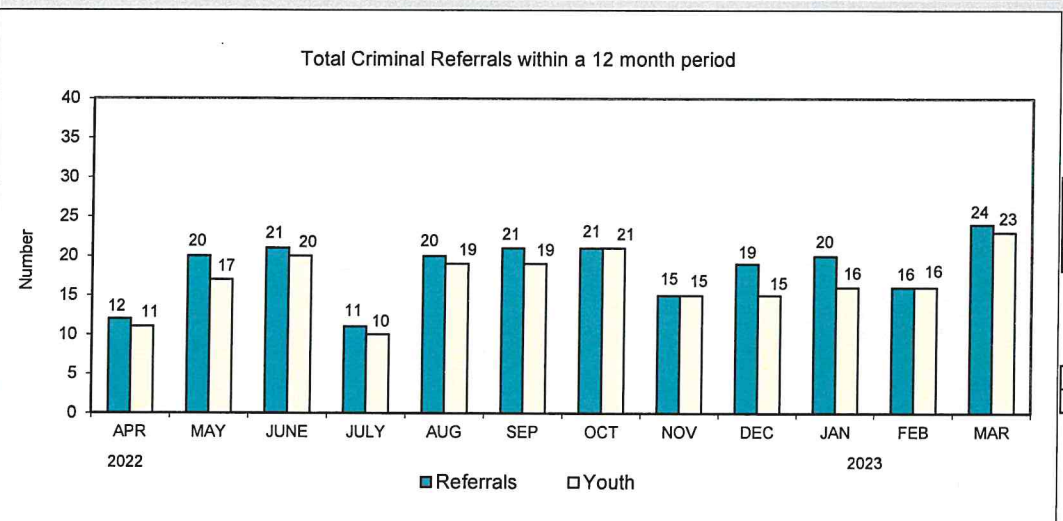


PETITIONS	
Current	159
Last	135
Difference	24



REFERRALS	
Current	371
Last	256
Difference	115

YOUTH	
Current	332
Last	236
Difference	96



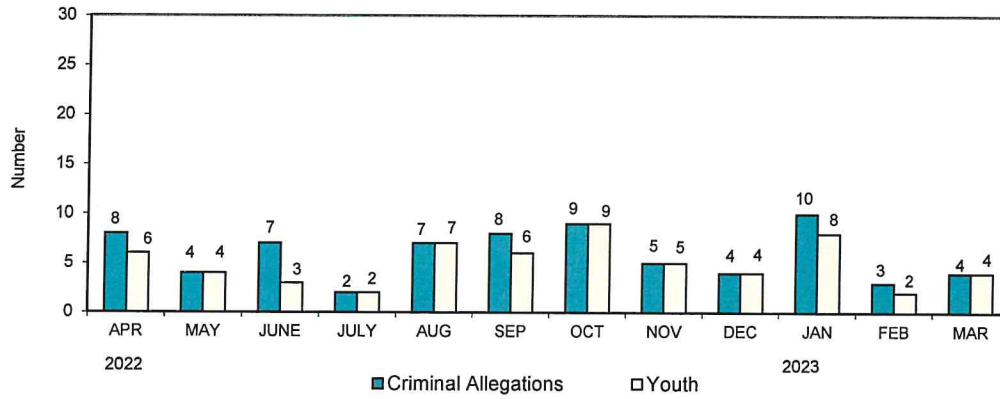
CRIMINAL REFERRALS	
Current	220
Last	144
Difference	76

YOUTH	
Current	202
Last	140
Difference	62

Linn County Juvenile Department
MARCH 2023 Statistics

Note: Person, Property & Drug Crimes are at the ALLEGATION level.

Person to Person Crimes within a 12 month period



CRIMES

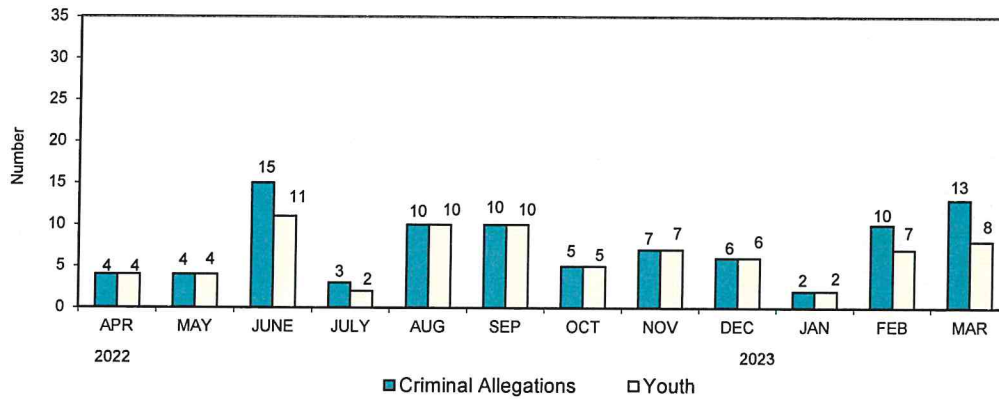
Current	71
Last	65
Difference	6

YOUTH

Current	60
Last	65
Difference	-5

Property Crimes within a 12 month period

(Allegation Level)



CRIMES

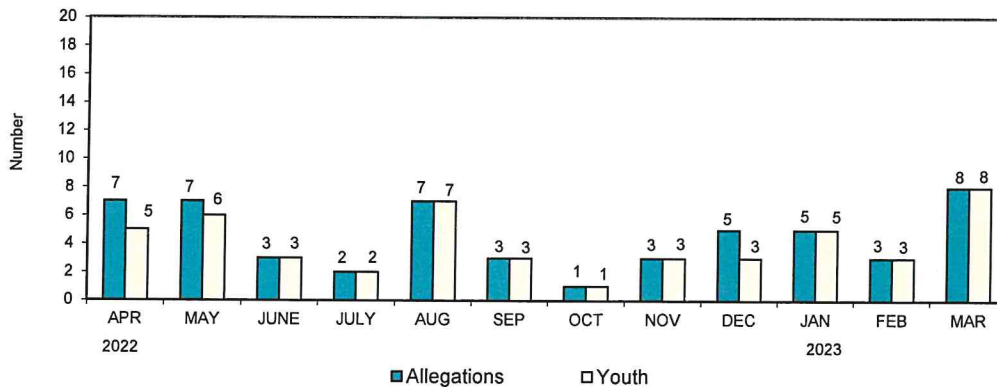
Current	89
Last	53
Difference	36

YOUTH

Current	76
Last	49
Difference	27

Drug and Alcohol Offenses within a 12 month period

(Allegation Level - Includes Tobacco)



CRIMES

Current	54
Last	50
Difference	4

YOUTH

Current	49
Last	48
Difference	1



COMMISSIONER UPDATE

YTD FINANCIALS - MARCH 2023

Revenue Comparison		19/20	21/22	22/23	Up/Down
22/23 Budgeted \$ 838,000.00 69,833	July	\$ 46,675.00	\$ 4,413.00	\$ 42,060.00	\$ 37,647.00
	August	\$ 108,477.00	\$ 17,219.00	\$ 92,921.00	\$ 75,702.00
	September	\$ 30,657.00	\$ 20,573.00	\$ 45,796.00	\$ 25,223.00
	October	\$ 97,705.00	\$ 33,627.00	\$ 103,347.00	\$ 69,720.00
	November	\$ 37,595.00	\$ 45,110.00	\$ 60,497.00	\$ 15,387.00
	December	\$ 102,201.00	\$ 86,525.00	\$ 51,557.00	\$ (34,968.00)
	January	\$ 103,049.00	\$ 20,951.00	\$ 126,622.00	\$ 105,671.00
	February	\$ 58,504.00	\$ 114,140.00	\$ 114,775.00	\$ 635.00
	March	\$ 169,303.00	\$ 88,511.00	\$ 129,911.00	\$ 41,400.00
	April	\$ (1,232.00)	\$ 21,280.00		
	May	\$ (2,010.00)	\$ 94,020.00		
	June	\$ 20,016.00	\$ 81,023.00		
112k					
125k					
63k					
		\$ 770,940.00	\$ 627,392.00	\$ 767,486.00	\$ 336,417.00
					Balance Remaining \$ 70,514.00

M & S Comparison		19/20	21/22	22/23	Up/Down
22/23 Budgeted \$ 599,300.00 49,942 \$ 51,030	July	\$ 57,591.00	\$ 21,535.00	\$ 40,401.00	\$ 18,866.00
	August	\$ 28,860.00	\$ 17,723.00	\$ 22,250.00	\$ 4,527.00
	September	\$ 36,323.00	\$ 39,674.00	\$ 63,611.00	\$ 23,937.00
	October	\$ 35,813.00	\$ 35,991.00	\$ 41,395.00	\$ 5,404.00
	November	\$ 56,844.00	\$ 28,156.00	\$ 58,842.00	\$ 30,686.00
	December	\$ 35,903.00	\$ 39,041.00	\$ 73,043.00	\$ 34,002.00
	January	\$ 47,340.00	\$ 22,163.00	\$ 52,010.00	\$ 29,847.00
	February	\$ 45,626.00	\$ 31,219.00	\$ 41,587.00	\$ 10,368.00
	March	\$ 51,553.00	\$ 39,991.00	\$ 66,132.00	\$ 26,141.00
	April	\$ 51,759.00	\$ 95,764.00		
	May	\$ 36,187.00	\$ 57,616.00		
	June	\$ 77,521.00	\$ 49,408.00		
		\$ 561,320.00	\$ 478,281.00	\$ 459,271.00	\$ 183,778.00
					Balance Remaining \$ 140,029.00

Personnel Services		19/20	21/22	22/23	Up/Down
22/23 Budgeted \$ 1,008,218.00 84,018	July	\$ 44,805.00	\$ 56,296.00	\$ 59,591.00	\$ 3,295.00
	August	\$ 60,847.00	\$ 75,245.00	\$ 67,335.00	\$ (7,910.00)
	September	\$ 61,135.00	\$ 63,874.00	\$ 60,752.00	\$ (3,122.00)
	October	\$ 57,209.00	\$ 72,677.00	\$ 63,942.00	\$ (8,735.00)
	November	\$ 57,129.00	\$ 72,680.00	\$ 70,601.00	\$ (2,079.00)
	December	\$ 59,167.00	\$ 106,033.00	\$ 96,753.00	\$ (9,280.00)
	January	\$ 57,714.00	\$ 53,814.00	\$ 47,007.00	\$ (6,807.00)
	February	\$ 66,145.00	\$ 56,600.00	\$ 47,971.00	\$ (8,629.00)
	March	\$ 58,793.00	\$ 55,005.00	\$ 47,381.00	\$ (7,624.00)
	April	\$ 52,931.00	\$ 53,238.00		
	May	\$ 51,838.00	\$ 54,545.00		
	June	\$ 51,830.00	\$ 56,215.00		
		\$ 679,543.00	\$ 776,222.00	\$ 561,333.00	\$ (50,891.00)
					Balance Remaining \$ 446,885.00



Linn County Fair & Expo
3700 Knox Butte Rd
Albany, OR 97322
Phone: 541-926-4314 Fax: 541-926-8630

MARCH EVENT REVENUE

Start Date	Book # Contract #	Client	Revenue
3/1/2023	6801	Albany Fire Dept	\$0.00
3/2/2023	6755	Shine On K9	\$75.00
3/3/2023	6762	Albany Chamber	\$0.00
3/3/2023	6769	Albany Rifle & Pistol Club	\$11,466.75
3/3/2023	4926	Linn County Master Gardene	\$1,278.00
3/3/2023	6522	Oregon Fish & Wildlife	\$2,691.25
3/3/2023	6806	OHSET-Central Linn	\$180.00
3/5/2023	6810	The Black Sheep Gathering	\$0.00
3/7/2023	6818	Linn County Planning & Build	\$0.00
3/7/2023	6540	Coastal Farm & Ranch Supp	\$0.00
3/7/2023	6452	Oregon Independent Aggregi	\$760.00
3/8/2023	5497	Oregon Council of Fly Fisher	\$22,079.50
3/9/2023	6598	OHSET- Willamette District	\$12,099.00
3/12/2023	6795	Heather Kranjec	\$160.00
3/14/2023	6824	Linn County Planning & Build	\$0.00
3/15/2023	6745	Coastal Farm & Ranch Supp	\$712.50
3/15/2023	6551	Coastal Farm & Ranch Supp	\$60.00
3/15/2023	5306	Oregon Wood Turners	\$13,755.00
3/17/2023	6514	Linn County Flea Market	\$2,188.25
3/19/2023	6669	Linn County 4-H	\$0.00
3/20/2023	6725	Linn County Republicans	\$260.00
3/22/2023	5413	Albany Chamber	\$190.00
3/22/2023	4932	JC Events Inc	\$44,531.00
			\$112,366.25

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COMMISSIONER UPDATE SYNOPSIS 4/18/2023

REVENUE - March revenue \$129,911. We continue to see an uptrend in facility rentals with large multi-day rentals filling up the March calendar.

LARGE MARCH EVENTS-

Albany Rifle and Pistol Club Gun Show
Northwest Fly Tyer and Fishing Expo
Oregon Woodturning Symposium
Willamette District OHSET Meet (Horse Show)
Northwest Horse Fair and Expo
Monster X Tour Monster Truck Show

PERSONNEL - March Personnel Costs \$47,381

MATERIALS AND SUPPLIES – March M&S \$41,587

CURRENT MONTH (APRIL) EVENTS:

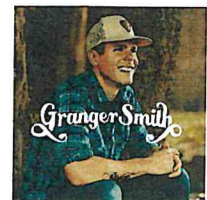
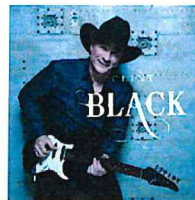
Monster Trucks X Tour	April 1 st
Chintimini Kennel Club Dog Show	April 5 th – 9 th
Oregon Woman for AG Fundraiser	April 15 th
Rasani (Mind-Body-Spirit) Fair	April 14 th – 16 th
Blackberry Junction Boutique Sale	April 17 th – 22 nd
Willamette Valley OHSET Meet	April 20 th – 23 rd
Heart of the Valley Home & Garden Show	April 26 th – April 30 th
Oregon Livestock Show & Sale	April 27 th – 30 th

LARGE MAY EVENTS:

Wes Knodel Gun Show	May 5 th – 7 th
Oregon Appaloosa Horse Show	May 4 th – 7 th
Weimaraner National Dog Show	May 8 th – 12 th
Family Farm Expo	May 12 th – 13 th
Sick Town Roller Derby	May 13 th
iCelebrate Kids Gala	May 20 th
Linn County 4-H Animal Fair	May 19 th – 21 st
Oregon Sisterhood State Convention	May 25 th - 27 th
Linn County 4-H Pre-Fair Horse Show	May 26 th – 28 th

LINN COUNTY FAIR PLANNING IS WELL ON ITS WAY –

Concert Lineup for 2023:
CLINT BLACK THURSDAY
SMASH MOUTH FRIDAY
GRANGER SMITH SATURDAY



More Fair Info at: www.linncountyfair.com



Linn County Fair & Expo
3700 Knox Butte Rd
Albany, OR 97322
Phone: 541-926-4314 Fax: 541-926-8630

April 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
2 CIVIL AIR PATROL OVERNIGHT STAY Monster Truck Show State Convention Show	3 Monster Truck Show Scio OHSET Practice Weekly Rotary Meeting	4 (BNI) ALBANY BUSINESS BUILDERS - MONTHLY MEETING Dog Classes	5 Chintimini Kennel Club - Dog Show	6 Chintimini Kennel Club - Dog Show	7 Chintimini Kennel Club - Dog Show	8 Chintimini Kennel Club - Dog Show
9 Chintimini Kennel Club - Dog Show	10 Bridge Maintenance Workshop Fair Board Meeting PLANNING MEETING Weekly Rotary Meeting	11 Bridge Maintenance Workshop Dog Classes PLANNING MEETING West Ride	12 Bridge Maintenance Workshop LINN COUNTY POSSEE PRACTICE RIDE PLANNING MEETING	13 Bridge Maintenance Workshop Practice Scio OHSET Practice	14 Auction and Dinner HPP Burn TTX RaSani Fair	15 Auction and Dinner RaSani Fair TCB MEETING Team Practice
16 LIVESTOCK (BEEF) DAY RaSani Fair	17 Central Committee Meeting ROGA Ride Nite Sale - Blackberry Junction Weekly Rotary Meeting	18 Commercial Property Work Group OSFMA Convention Sale - Blackberry Junction Scio OHSET Practice West Ride	19 4-H Ride Night OSFMA Convention Sale - Blackberry Junction	20 OHSET - Willamette District OSFMA Convention Sale - Blackberry Junction	21 ARPC MEETING OHSET - Willamette District Sale - Blackberry Junction	22 Heart of the Valley Big Game Banquet OHSET - Willamette District PCP Training Sale - Blackberry Junction Swap Meet
23 Albany Nights MID-WINTER 2024 PLANNING MEETING OHSET - Willamette District	24 ROGA Ride Nite Weekly Rotary Meeting	25 Dog Classes Scio OHSET Practice	26 CEL Training CPR & First Aid Training FORUM Heart of the Valley Home & Garden Show HOA Meeting	27 Heart of the Valley Home & Garden Show PI Auctioneers Livestock Show Scio OHSET Practice	28 Heart of the Valley Home & Garden Show PI Auctioneers Livestock Show	29 Heart of the Valley Home & Garden Show PI Auctioneers Livestock Show
30 Heart of the Valley Home & Garden Show PI Auctioneers Livestock Show						

Date/Time: 4/13/2023 4:09:11 PM

Linn County Fair & Expo: 3700 Knox Butte Rd, Albany, OR 97322 Phone: 541-926-4314 Fax: 541-926-8630

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Linn County Fair & Expo
3700 Knox Butte Rd
Albany, OR 97322
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May 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 Heart of the Valley Home & Garden Show Linn County Budget Hearing Weekly Rotary Meeting	2 (BNI) ALBANY BUSINESS BUILDERS - MONTHLY MEETING Dog Classes Linn County Budget Hearing Scio OHSET Practice	3 4-H Ride Night Linn County Budget Hearing	4 Linn County Budget Hearing Oregon Appaloosa Club Horse Show	5 Gun Show Linn County Budget Hearing Oregon Appaloosa Club Horse Show	6 Gun Show Oregon Appaloosa Club Horse Show Swap Meet
7 Gun Show Mid Winter Square Dance Festival Planning Meeting - 2022 Oregon Appaloosa Club Horse Show	8 Fair Board Meeting National Specialty Weekly Rotary Meeting	9 Dog Classes National Specialty WEIGH IN	10 National Specialty Oregon Search & Rescue Meeting	11 National Specialty ROGA Ride Nite	12 Family Farm Expo J2 Horse Sales National Specialty WREN Network Convening	13 Family Farm Expo J2 Horse Sales Roller Derby WREN Network Convening
14	15 Linn County 4-H Horse Pre-Fair Weekly Rotary Meeting	16 Dog Classes Linn County 4-H Horse Pre-Fair Linn County Supervisor Meeting	17 Command Staff Meeting HOLD FOR ERIK ANDERSON - EVENT NAME TO COME Linn County 4-H Horse Pre-Fair Special Needs Ride	18 HOLD FOR ERIK ANDERSON - EVENT NAME TO COME Linn County 4-H Horse Pre-Fair	19 Celebrate Kids Gala for Albany Public Schools Foundation Linn County 4-H Horse Pre-Fair Monthly Luncheon Oregon Regional Training Small Animal Show	20 Celebrate Kids Gala for Albany Public Schools Foundation Linn County 4-H Horse Pre-Fair Oregon Regional Training Small Animal Show
21 Celebrate Kids Gala for Albany Public Schools Foundation Linn County 4-H Horse Pre-Fair Small Animal Show	22 ROGA Ride Nite Schlage Lock Training Weekly Rotary Meeting	23 Dog Classes Schlage Lock Training	24 Schlage Lock Training Tractor Driving Contest	25 Sisterhood Convention Site	26 Linn County 4-H Horse Pre-Fair Sisterhood Convention Site	27 Linn County 4-H Horse Pre-Fair Sisterhood Convention Site
28 Coin Show Linn County 4-H Horse Pre-Fair	29	30 Dog Classes Points for Profit - Fundraiser Banquet	31 Forum Lunch			

Date/Time: 4/13/2023 4:09:11 PM

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Linn County Road Department

*Providing safe and efficient transportation to
citizens and visitors of Linn County.*

Memorandum

Date: 4/20/2023

To: Linn County Board of Commissioners

From: Wayne Mink, Roadmaster *WEM*

RE: Background Information for Agenda Items – 4/25/2023

The Road Department has the following items on the Board of Commissioners agenda for the weekly meeting on April 25, 2023. The following is a brief description of the items.

Resolution & Order 2023-113 – Acceptance of a Permanent Easement – Goldfish Farm Road, Tax Lot 900

This is a Resolution & Order to accept a permanent easement along Goldfish Farm Road for the Goldfish Farm Road Improvement (North of Christopher Avenue) project. Grantor is Dennis J. Burton. Easement cost is \$17,680.

Resolution & Order 2023-158 – Engineering and Related Services Contract with Wiser Rail Engineering and Delegation of Authority

This is a Resolution & Order to approve and delegate authority to the Roadmaster for an engineering and related services contract with Wiser Rail Engineering. This contract is for the Millersburg Drive Rail Crossing Quiet Zone Project, which is funded with the Coronavirus State Fiscal Recovery Fund Grant Agreement. The grant is for \$700,000. This contract is not to exceed \$56,777.18.

We request your approval.



LINN COUNTY PROPERTY MANAGEMENT

104 SW 4th Avenue, Room 123 Albany, Oregon 97321

Phone: (541) 967-3807

Date: April 25, 2023
To: Board of Commissioners
From: Rachel Adamec, Real Property Program Manager
RE: Resolution & Order Nos. 2023-159 and 2023-163

R&O 2023-159

This reconveys tax-foreclosed property account no. 714861 (12S-2W-28-2000). The property was deeded to Linn County for delinquent real property taxes in December 2022. After the property was deeded to the County, the County learned that KeyBank was not listed in the preliminary title report as a lienholder. As a result, KeyBank was not properly notified of the pending foreclosure proceedings nor its right to redeem the property.

KeyBank has paid the delinquent taxes in the amount of \$33,906.23.

Andy Stevens, Assessor & Tax Collector, and I recommend approval of this resolution & order to convey the property back to the former owner.

R&O 2023-163

This is a reconveyance of tax-foreclosed property account #120713 (11S-3W-18AA-3700). On April 4, 2023 the Board of Commissioners agreed to waive Policy 8 and allow the former owner to buy back property. The buyback amount, \$21,864.22, has been paid.



LINN COUNTY GENERAL ADMINISTRATION

300 Fourth Avenue, SW (Room 201), PO Box 100, Albany OR 97321-0031
Phone (541) 967-3825 Fax (541) 926-8228

Accounting/Payroll, Personnel Services, IT, GIS, County Attorney
General Services/Facilities/Property, Printing/Supplies, Veterans' Services

BOARD OF COMMISSIONERS

Roger Nyquist
Sherrie Sprenger
Will Tucker

DARRIN L. LANE
Administrative Officer

To: Board of Commissioners

From: Bill Palmer, Linn County Accounting Officer

Date: April 17, 2023

Re: Resolution & Order 2023- 162

The following item is scheduled to be heard on April 25, 2023.

Resolution & Order 2023- 162

Assessment & Taxation Grant

Linn County is applying to the Department of Revenue in order to participate in the County Assessment Function Funding Assessment Program. This state grant provides funding for counties to help them come into compliance or remain in compliance with ORS 308.232, 308.234, Chapters 309, 310, 311, 312, and other laws requiring equity and uniformity in the system of property taxation.

Linn County has undertaken a self-assessment of its compliance with the laws and rules that govern the Oregon property tax system. Linn County is generally in compliance with ORS 308.232, 308.234, Chapters 309, 310, 311, 312, and other laws requiring equity and uniformity in the system of property taxation.

Linn County agrees to appropriate the budgeted dollars based on 100 percent of the expenditures certified in the grant application. The total expenditure amount for consideration in the grant is \$4,480,794. If 100 percent is not appropriated, no grant shall be made to the county for each quarter in which the county is out of compliance.

LINN COUNTY TREASURER



MICHELLE HAWKINS
Treasurer
mhawkins@co.linn.or.us

BREEANNA OXFORD
Chief Deputy Treasurer
boxford@co.linn.or.us

*Linn County Courthouse
P.O. Box 100, Albany, Oregon 97321
(541) 967-3861 FAX: (541) 926-8228*

To: Board of Commissioners

From: Linn County Treasurer/Budget Officer

Date: April 25th, 2023

Re: Order # 2023-164

Order #2023-164 is a request from Michelle Hawkins to increase the Federal Forest Fund spending authority to Other Contracted Services in the amount of \$25,500.00 from the Beginning Fund Balance due to additional monies being given by Federal Grants.

Financial Impact. There is no financial impact.