



ORDER OF BUSINESS FOR THE SESSION OF THE
LINN COUNTY BOARD OF COMMISSIONERS
ROOM 200, LINN COUNTY COURTHOUSE, ALBANY, OREGON
TUESDAY, JULY 11, 2023

- 9:30 am
1. Call to Order
 2. Flag Salute
 3. Roll Call Recorded
 4. Approval of Agenda
 5. Approval of the June 27, 2023 and June 29, 2023 Commissioners' Meeting Minutes
 6. Reports of Staff and Committees:
 1. **QUARTERLY VETERANS SERVICES UPDATE** – Dee Baley-Hyder, Linn County Veterans Services Officer
 2. **PLANNING AND BUILDING UPDATE** – Steve Wills, Linn County Planning and Building Director
 - A. Resolution & Order 2023-264 approving an Amendment No. 2 to a Grant Agreement for the Wildfire Grant Program between the Department of Consumer and Business Services, Building Codes Division and Linn County and delegating authority to execute originals
 7. **ASSESSMENT & TAXATION OFFICE** – Andy Stevens, Linn County Assessor
 - A. Resolution & Order 2023-230 approving an Intergovernmental Agreement between the Department of Consumer and Business Services and Linn County and delegating authority to execute originals
 8. **DISTRICT ATTORNEY** – Doug Marteeny, Linn County District Attorney
 - A. Resolution & Order 2023-231 approving a Services Contract between Matrix Pointe Software, LLC., and Linn County
 9. Correspondence

10. Special Orders:
 - A. Personnel Action Forms
 - B. Resolution & Order 2023-253 approving a Lease Agreement Amendment between National Carbon Technologies – Oregon, LLC (NCT) and Linn County and delegating authority to execute the original
 - C. Resolution & Order 2023-259 approving the FFY 2023 elections for the Combined National Forest and O&C Land related safety-net payments
11. Unfinished Business and General Orders:
 - A. Calendar Update
12. New Business
13. Announcements
 - A. There will be a Management Staff meeting held on Wednesday, July 12, 2023 at 11:30 a.m. in the Basement Meeting Room at the Linn County Courthouse
14. Business from Public – Limited to three-minutes per speaker; state your name and address when called upon
15. HEALTH DEPARTMENT – Todd Noble, Linn County Health Services Administrator
 - A. Discussion and possible action on Resolution & Order 2023-256 approving rate increases for Republic Services of Albany-Lebanon and Corvallis
 - B. Discussion and possible action on Resolution & Order 2023-257 approving rate increases for Waste Connections
 - C. Discussion and possible action on Resolution & Order 2023-258 approving rate increases for Pacific Sanitation, Inc.

Health Continued:

- D. Discussion and possible action on Resolution & Order 2023-261 establishing Service Areas, Granting Franchises, and Imposing Fees to Solid Waste Collection Service Franchisees in Linn County pursuant to Linn County Code Chapter 530

16. Adjournment

Next Meeting Scheduled at 9:30 a.m. on Tuesday, July 18, 2023

**** CONVENE AS THE GOVERNING BOARD OF THE 4-H & EXTENSION SERVICE DISTRICT ****

You may join the Board meeting via teleconferencing by calling:
541-704-3002; Pin Number 8442

ORDER OF BUSINESS FOR THE **JULY 11, 2023** SESSION
OF THE GOVERNING BODY OF THE
4-H AND EXTENSION SERVICE DISTRICT
ROOM 200, LINN COUNTY COURTHOUSE, ALBANY, OREGON

AGENDA for Tuesday, July 11, 2023

1. Call to Order
2. Roll Call Recorded
3. Approval of the June 27, 2023 4-H and Extension Service District Meeting Minutes
4. Adjournment

You may join the Board meeting via teleconferencing by calling:
541-704-3002; Pin Number 8442



Linn County Veterans Services

330 Third Avenue SW, Albany, Oregon 97321

Phone: 541-967-3882 or 1-800-319-3882

Fax 541-928-3517

linnvvet@co.linn.or.us

TO: Board of Commissioners

FROM: Dee Baley-Hyder

DATE: June 28, 2023

RE: Veterans Services Quarterly Update

Recoveries

The Recoveries update, this is awards (money) that the veteran, surviving spouse or family members have received from the claims that we have filed for them.

The last quarter recoveries:

April 1, 2023 to June 28, 2023 \$240,062.12

All year July 1, 2022 to June 28 2023 \$1,957,132.50

Office

Linn County Veterans Services have been getting busier with many calls and walk-ins for Pact Act, Health benefits, burial benefits. There are other benefits that a veteran or surviving spouses maybe entitled to and we share that information as well.

Update from the VA about the PACT Act: after the passage of the PACT Act last August, more than 500,000 claims for benefits have been filed nationwide by veterans to receive expanded healthcare and benefits entering the month of May.

Transportation

We were asked in April by Oregon Department of Veterans Affairs (ODVA) if would be able to use an additional funds of \$2000 for transportation, and of course I said yes. The additional funds were from some counties in Oregon were not able to spend all their Veteran Services grant funds. I am really happy that ODVA sees the need for this in Linn County and they

reached out to us. The medical transportation is still going strong and many veterans are so thankful.

Out Reaches

I was asked by ODVA to go to the Woman Veteran Convention in Salem in May. I was able to connect with 4 women in LC that did not know we were here and they have scheduled appointments with me to see about potential benefits.

Rob and I got the opportunity speak at American Legion during Military Order of the Purple Heart convention, they requested us to speak about the PACT Act and answer questions about benefits. It is a privilege to be a part of that and meet Veterans and hear their stories.

We also were asked to speak at Brookdale Senior Living in Albany and share about potential benefits and answer questions. As we are going to places we are really wanting to make sure that Veterans and surviving spouses know that applying for benefits is free. There are a lot of scammers out there that tell these Veterans and surviving spouses they can get them benefits and it would cost them only 20% of their retroactive payment if they get awarded, but they also ask for money up front. This is a free benefit and that is why we are here to help.

We were again a part of the Honor Flight in April and had a great time driving the Veterans and their family members. Listening to their stories and seeing their smiles make our job so enjoyable. The best part is hearing them say that they have never been able to run through red lights and/or being escorted through town. We will be driving them again in the fall and we are hoping that we can get a bigger send off this year as the Honor Flight for Linn County is working hard on getting this organized.

Linn County Fair is coming up and we hope to see you all there!



LINN COUNTY PLANNING AND BUILDING DEPARTMENT

Steve Wills, Director

Room 114, Linn County Courthouse
PO Box 100, Albany, Oregon 97321
Phone 541-967-3816 Fax 541-926-2060
www.co.linn.or.us

AGENDA SUMMARY

To: Board of Commissioners

From: Steve Wills

Date: July 11, 2023

Re: Resolution & Order No. 2023-264

The following item is scheduled to be heard on July 11, 2023.

This will be amendment 2 to PO-44000-00005565 to extend the Agreement until December 31st, 2025. The contract amendment 1 PO-44000-00005565 expires on December 31, 2023.

The Legislature passed a bill to extend the fire hardening grant program for two more years. This was done in section 270 of [HB 5506](#). It includes \$6,000,000 in grant funds and \$300,000 in administrative funds. The program will now also include 2021 wildfire survivors, in addition to 2020.



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TO: Board of Commissioners
FROM: Steve Wills, Planning & Building Department Director
DATE: July 11, 2023
RE: Planning and Building Department Update: July 2023

The attached tables include the Department's current FY2022-23 Revenue Summary and Permit Activity Reports through June 30, 2023. Also attached with this memorandum is the list of June 2023 land use applications received, a code enforcement summary, and current wildfire permitting reports. The July 2023 Department update is summarized below.

PLANNING

- Land use permits issued in June 2023 totaled 80.
- There is one (1) Planning Commission Meeting scheduled in July 2023, this meeting will be held July 11, 2023 at 7:00 pm at the Old Armory Building.

PLN-2023-00192; concurrent applications by Dan Hafner for a *Comprehensive Plan (Plan)* map amendment and Zoning map amendment. The amendments are proposed as part of an urban growth boundary (UGB) amendment approved by the City of Lyons to add approximately 28.12 acres to the Lyons UGB. The amendments would remove 28.12 acres from the County *Plan* map and Zoning Map. The properties are identified as T09S, R02E, Section 19A, Tax Lots 239 and 247; and T09E, R02E, Section 18, Tax Lot 1100 and are zoned Farm/Forest (F/F).

PLN-2023-00303; combined applications by Wilsonville Concrete Products, Inc. for a Comprehensive Plan Text Amendment, a Zoning Map Amendment, and a Code Text Amendment on a 5.00-acre portion of two properties zoned Limited Industrial (LI) (T15S, R03W, Section 9, Tax Lots 202 and 219). The application affects all of Tax Lot 219 and a 2-acre portion of Tax Lot 202. The Plan text amendment is for an exception to Statewide Planning Goal 14 (Urbanization) on the properties in order to establish and operate a "concrete batch plant" on the 5.00-acre area of the two properties. The Zoning map amendment would establish a Limited Use Overlay (LUO) to the 5.00-acre area. The Code Text amendment would establish the uses allowed within the LUO. The properties are located at 32733 and 32780 Belts Drive, approximately 0.25 miles north of the intersection of Belts Drive and Diamond Hill Drive, and approximately 4.71 miles east of the city limits of Harrisburg.

- There is one Board hearing scheduled for review on July 25, 2023. File no. **PLN-2023-00303**
- The Department hosted the quarterly meeting of the Association of County Planning Directors on June 30, 2023 at the Linn County Expo Center. Attendees included Planning Directors from around the state, AOC staff, and DLCD Director Dr. Brenda Bateman.
- The Department has hired a new Assistant Planner, Shawn Fowler.

BUILDING

- Total County building permits issued in June 2023, including non-structural permits, totaled 294. The number of building permits issued for dwellings in June totaled 39: 7 single family dwellings and 7 manufactured dwelling. 18 permits were issued for dwelling additions/alterations and 7 permits for accessory buildings were issued. Total number of Commercial permits issued totaled 3. Out of the 294 combined residential and commercial permits, 39 required plan review.
- Total contract city permits issued in June 2023, including non-structural permits, totaled 22; There was 1 contract city permit issued in June for new single-family dwelling, 1 for a manufactured dwelling and 11 permits were issued for dwelling additions/alterations and 1 permit for an accessory building was issued. Total number of Commercial permits issued totaled 2. Out of the 22 combined residential and commercial permits, 10 required plan review.

CODE ENFORCEMENT

- Total new cases for June 2023 was 16.
- Total cases closed in June 2023 was 20.

WILDFIRE GRANT

- We have had 1 new fire hardening application and have disbursed 2 grant checks in June.
- The current program expires on December 31, 2023.
- ODOE and the Septic grant programs are still in effect.

**Linn County Planning & Building
Land Use Applications Tracking Sheet
June 2023**

DATE	FILE # & NAME	PLANNER	STATUS
6/1/2023	PLN-2023-00336; RIVERS, Sue (V)	Alyssa	Approved
6/1/2023	PLN-2023-00337; PESEK, Karel (CU)(V)	Alyssa	Notice
6/1/2023	PLN-2023-00338; NORTH SANTIAM WATERSHED COUNCIL (LUC)	Kate	Approved
6/2/2023	PLN-2023-00339; BELVEAL, Angela (RD)	Kate	Pending
6/6/2023	PLN-2023-00344; LINDEMANN, Chris (E)(PM)	Kate	Pending
6/7/2023	PLN-2023-00345; KILLIAN, Mark (V)	Alyssa	Notice
6/8/2023	PLN-2023-00348; GILLESPIE, Nolan (RD)	Alyssa	Notice
6/8/2023	PLN-2023-00349; MURRAY, Keith & Karen (MH)	Kate	Pending
6/8/2023	PLN-2023-00350; TOTMAN, Jeremy & Trish (V)	Kate	Pending
6/9/2023	PLN-2023-00362; GATES, Kurt (V)	Alyssa	Notice
6/14/2023	PLN-2023-00382; HIDAY, Randy (PLA)	Kate	Pending
6/15/2023	PLN-2023-00387; MORGAN, Phillip & Michael (E)	Alyssa	Notice
6/19/2023	PLN-2023-00400; HAMILTON CONSTRUCTION CO. (LUC)	Kate	Approved
6/20/2023	PLN-2023-00404; OLSON, Shana (V)	Kate	Notice
6/22/2023	PLN-2023-00414; MANNING, Tracy & Patrick (Step One)	Kate	Pending
6/22/2023	PLN-2023-00415; Nyquist Knox Butte Properties LLC (CU)	Alyssa	Pending
6/22/2023	PLN-2023-00416; Nyquist Knox Butte Properties LLC (CU)	Alyssa	Pending
6/22/2023	PLN-2023-00417; Nyquist Knox Butte Properties LLC (CU)	Alyssa	Pending
6/23/2023	PLN-2023-00418; LINDSAY, Ashley & Brian (LUC)	Kate	Approved
6/23/2023	PLN-2023-00419; Postma, Dennis & Linda (M49)	Kate	Pending
6/26/2023	PLN-2023-00421; DeForest, Marlene (MH)	Kate	Pending
6/26/2023	PLN-2023-00422; BIRKY, Kenneth & Lois (Step One)	Kate	Pending
6/27/2023	PLN-2023-00425; JONES, Bret (V)	Kate	Pending
6/27/2023	PLN-2023-00426; Laura Weber White Rev Trust (CU)	Alyssa	Pending

**Linn County Planning & Building
Land Use Applications Tracking Sheet
July 2023**

[illegible]



LINN COUNTY PLANNING AND BUILDING DEPARTMENT

Steve Wills, Director

Room 114, Linn County Courthouse
PO 100 Box, Albany, Oregon 97321
Phone 541-967-3816, Fax 541-926-2060
www.co.linn.or.us

AGENDA

July 11, 2023; 7:00 pm

Linn County Planning Commission
Old Armory Building, George Miller Room B
(Corner of 4th Avenue and Lyon Street, Albany, Oregon)

Call to Order

Approval of Minutes of June 13, 2023

Cases Scheduled for Hearing:

PLN-2023-00192; concurrent applications by Dan Hafner for a *Comprehensive Plan (Plan)* map amendment and Zoning map amendment. The amendments are proposed as part of an urban growth boundary (UGB) amendment approved by the City of Lyons to add approximately 28.12 acres to the Lyons UGB. The amendments would remove 28.12 acres from the County *Plan* map and Zoning Map. The properties are identified as T09S, R02E, Section 19A, Tax Lots 239 and 247; and T09E, R02E, Section 18, Tax Lot 1100 and are zoned Farm/Forest (F/F).

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Other Business

General Discussion

Adjournment



LINN COUNTY PLANNING AND BUILDING DEPARTMENT

Steve Wills, Building Official

Room 114, Linn County Courthouse
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Phone 541-967-3816 Fax 541-926-2060
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Annual Revenues From Fees
Fiscal Year 2022/2023
Planning and Building Department
FINAL
REPORT

<u>REVENUE SOURCE</u>	(1) <u>Total Revenue</u>
Refunds/Restitution	\$187,159.79
Building Permits -- County, Misc. Permits & Sales	\$894,433.45
C.E.T Administrative Fees	\$3,373.47
Building Permits -- Contract Cities	\$282,028.44
Electrical Permits	\$292,436.50
Planning Fees	\$226,346.50
TOTAL	\$1,885,778.15

<u>REVENUE SOURCE</u>	(2) 2020/2021 <u>Budget</u>	(3) Revenue Surplus Over Budget <u>Column (1) - Column (2)</u>
Building Permits -- County, Misc Permits & Sales	\$1,015,000.00	(\$135,034.45)
C.E.T Administrative Fees	1,500.00	(\$373.47)
Building Permis -- Contract Cities	420,000.00	97,971.56
Electrical Permits	250,000.00	(32,436.50)
Planning Fees	250,000.00	28,653.50
TOTAL	\$1,936,500.00	(\$41,219.36)

PLANNING AND BUILDING DEPARTMENT PERMIT ACTIVITY TABLES
June 2023

TABLE 1
PERMITS ISSUED FY 2022/2023

	PLANNING APPLICATIONS	COUNTY BUILDING PERMITS	CONTRACT CITIES PERMITS	ELECTRICAL PERMITS	TOTAL
JULY	49	76	20	113	258
AUG	71	113	51	168	403
SEPT	50	110	35	171	366
OCT	39	109	50	104	302
NOV	35	97	30	141	303
DEC	29	125	34	154	342
JAN	44	102	27	185	358
FEB	27	104	25	135	291
MAR	37	90	27	133	287
APR	40	87	27	153	307
MAY	41	128	52	155	376
JUN	79	124	32	160	395
TOTAL	541	1,265	410	1,772	3,988

TABLE 2
PERMITS ISSUED FY 2021/2022

	PLANNING APPLICATIONS	COUNTY BUILDING PERMITS	CONTRACT CITIES PERMITS	ELECTRICAL PERMITS	TOTAL
JULY	76	91	141	172	480
AUG	84	120	28	180	412
SEPT	90	86	55	177	408
OCT	68	117	43	158	386
NOV	40	81	32	152	305
DEC	54	80	74	117	325
JAN	74	84	18	126	302
FEB	71	69	43	163	346
MAR	89	99	47	161	396
APR	77	88	16	164	345
MAY	72	90	28	143	333
JUN	72	86	6	166	330
TOTAL	867	1,091	531	1,879	4,368

TABLE 3
PERMITS ISSUED FY 2020/2021

	PLANNING APPLICATIONS	COUNTY BUILDING PERMITS	CITIES PERMITS	ELECTRICAL PERMITS	TOTAL
JULY	77	138	101	167	483
AUG	100	180	114	153	547
SEPT	68	148	81	158	455
OCT	77	147	40	198	462
NOV	78	98	34	152	362
DEC	77	111	63	146	397
JAN	67	86	46	155	354
FEB	66	73	31	184	354
MAR	80	111	120	180	491
APR	72	97	49	162	380
MAY	89	110	15	190	404
JUN	78	119	52	177	426
TOTAL	929	1,418	746	2,022	5,115

TABLE 4
SINGLE-FAMILY DWELLING PERMITS ISSUED
COUNTY

	2017/2018		2018/2019		2019/2020		2020/2021		2021/2022		2022/2023	
	MO	QTR	MO	QTR	MO	QTR	MO	QTR	MO	QTR	MO	QTR
JULY	10		6		12		10		3		3	
AUG	7		11		4		10		9		16	
SEPT	11	28	9	26	5	21	5	25	12	24	3	22
OCT	8		8		9		5		13		7	
NOV	9		2		2		3		5		5	
DEC	7	24	5	15	5	16	9	17	3	21	5	17
JAN	9		5		4		3		2		4	
FEB	1		3		6		6		6		4	
MAR	6	16	4	12	14	24	8	17	6	14	8	16
APR	6		4		10		8		8		3	
MAY	5		6		4		6		13		6	
JUN	7	18	11	21	8	22	5	19	4	25	7	16
TOTAL	86		74		83		78		84		71	

TABLE 5
MANUFACTURED DWELLING PERMITS ISSUED
COUNTY

	2017/2018		2018/2019		2019/2020		2020/2021		2021/2022		2022/2023	
	MO	QTR	MO	QTR	MO	QTR	MO	QTR	MO	QTR	MO	QTR
JULY	4		5		11		5		6		3	
AUG	2		2		6		8		5		4	
SEPT	3	9	7	14	6	23	6	19	4	15	4	11
OCT	6		8		4		8		3		1	
NOV	2		3		7		14		2		2	
DEC	2	10	3	14	7	18	10	32	4	9	1	4
JAN	5		6		4		2		2		1	
FEB	4		5		1		4		2		3	
MAR	5	14	6	17	3	8	4	10	6	10	1	5
APR	3		7		3		5		3		0	
MAY	5		2		4		2		1		8	
JUN	6	14	4	13	6	13	2	9	5	9		8
TOTAL	47		58		62		70		43		28	

TABLE 6
NON-ELECTRICAL PERMITS ISSUED
COUNTY

	2017/2018		2018/2019		2019/2020		2020/2021		2021/2022		2022/2023	
	MO	QTR	MO	QTR	MO	QTR	MO	QTR	MO	QTR	MO	QTR
JULY	213		174		195		138		91		76	
AUG	167		172		176		180		120		113	
SEPT	187	567	160	506	158	529	148	466	86	297	171	360
OCT	191		175		166		147		117		109	
NOV	167		138		138		98		81		97	
DEC	126	484	150	463	164	468	111	356	80	278	125	331
JAN	145		116		120		86		84		102	
FEB	154		105		108		73		69		104	
MAR	140	439	176	397	173	401	111	270	99	252	94	300
APR	140		127		144		97		88		113	
MAY	158		151		140		110		90		128	
JUN	156	454	163	441	134	418	119	326	86	264	82	323
TOTAL	1,944		1,807		1,816		1,418		1,091		1,314	

TABLE 7
CONTRACT CITY DWELLING UNIT PERMITS ISSUED
BY FISCAL YEAR

	FY 2022/2023			FY 2021/2022			FY 2020/2021			FY 2019/2020		
	SFD	MH	MFD	SFD	MH	MFD	SFD	MH	MFD	SFD	MH	MFD
BROWNSVILLE	1	1		52	1		14	1	2	7	1	
HALSEY							1					
HARRISBURG				5		1	5			3	2	2
LYONS				3	1		1	1		2		
MILL CITY	9	1		5		1	11	19	2	9	3	
MILLERSBURG	19			40			48			108		
SCIO										1		
TANGENT	2									1		
TOTAL	31	2	0	105	2	2	80	21	4	131	6	2

TABLE 8
PLANNING SECTION PERMIT ACTIVITY
FY 2022/2023

CURRENT MONTH: June 2023

DESCRIPTION	NUMBER	FEES	YEAR TO-DATE TOTALS	
			NUMBER	FEES
RESIDENTIAL				
Evaluation & Processing	30	3,000.00	309	30,900.00
Variance	7	4,550.00	66	40,625.00
Comprehensive Plan Amendment	1	1,250.00	5	17,550.00
Land Use Compatibility Statement	3	225.00	37	2,475.00
Conditional Use	3	2,800.00	32	24,650.00
Home Occupation CU's	0	0.00	7	3,050.00
Medical Hardship CU's	3	1,500.00	18	9,000.00
PD Partition	0	0.00	1	350.00
PM Partition	1	350.00	11	4,500.00
Property Line Adjustment	0	0.00	24	10,200.00
Easement	2	1,300.00	14	9,950.00
Appeal	0	0.00	2	500.00
Temp RV/Mfg. Home Placement	0	0.00	5	1,650.00
Zone Amendment	0	0.00	0	0.00
Mortgage Lot	0	0.00	0	0.00
Non-conforming Use Alteration	2	2,000.00	2	2,000.00
Step 1 - Soil Review	0	0.00	4	1,400.00
Agricultural Bldg Review	17	2,550.00	112	16,500.00
Dwelling/Property Status/SPR	9	4,950.00	64	27,650.00
Measure 49	1	350.00	7	2,750.00
Extensions	1	100.00	18	1,800.00
Misc. Applications	0	0.00	13	8,200.00
MONTHLY TOTAL				
	80	24,925.00	751	215,700.00

Xerox/Microfilm	57.25	491.50
Tapes	0.00	0.00
Maps	0.00	0.00
Comp. Plan/Code/Transportation Books	0.00	0.00
Reports	0.00	80.25
Postage	42.00	42.00
Extensions	275.00	4,575.00
MONTHLY TOTAL	374.25	5,188.75

TABLE 9
BUILDING SECTION PERMIT ACTIVITY
FY 2022/2023

CURRENT MONTH: June 2023

DESCRIPTION	MONTHLY TOTALS		YEAR TODATE TOTALS	
	NUMBER	FEES	NUMBER	FEES
RESIDENTIAL				
Single Family Dwelling	7	14,909.25	71	134,877.02
Manufactured Homes	7	3,038.00	35	16,420.00
Prefab. Buildings	0	0.00	0	0.00
Additions/Alterations	18	12,273.50	263	126,278.10
Accessory Buildings	7	3,812.00	65	46,634.72
SUBTOTALS	39	34,032.75	434	324,209.84
NON-RESIDENTIAL				
Industrial	0	0.00	0	0.00
Commercial	3	2,202.25	67	76,063.85
Public	0	0.00	0	0.00
Additions/Alterations	0	0.00	0	0.00
Transaction Fee	0	0.00	0	0.00
Misc. Permits	0	0.00	14	346.00
SUBTOTALS	3	2,202.25	81	76,409.85
Plumbing	26	7,738.00	258	83,793.75
Mechanical	56	6,584.00	712	84,835.84
SUBTOTALS	82	14,322.00	970	168,629.59
Electrical Permits	155	19,484.00	1836	281,846.20
Master Electrical Permits	5	1,382.50	14	3,899.50
SUBTOTALS	160	20,866.50	1,850	285,745.70
Demolition/Decommission	2	260.00	8	1,040.00
Flood Dev. Evaluation	2	240.00	66	8,040.00
Misc. Permits	6	1,760.90	63	55,054.60
SUBTOTALS	10	2,260.90	137	64,134.60
PLAN REVIEWS	39	16,806.61	501	237,020.59
SUBTOTALS	39	16,806.61	501	237,020.59
RAND TOTAL MONTH	333	90,491.01	3,973	1,156,150.17

TABLE 10
CONTRACT CITY PERMIT ACTIVITY
FY 2022/2023

Current Month: June 2023

DESCRIPTION	NUMBER	FEES	YEAR TO-DATE TOTALS	
			NUMBER	FEES
RESIDENTIAL				
Single Family Dwelling	1	875.25	31	38,379.50
Manufactured Homes	1	325.50	2	651.00
Prefab. Buildings	0	0.00	0	0.00
Manufactured Home Parks (NEW)	0	0.00	0	0.00
Multi-Family Dwellings	0	0.00	0	0.00
Additions/Alterations	11	1,240.13	73	14,237.49
Accessory Buildings	1	327.56	12	3,901.76
SUBTOTALS	14	2,768.44	118	57,169.75
NON-RESIDENTIAL				
Industrial	0	0.00	0	0.00
Commercial	2	310.50	56	54,620.49
Prefab. Buildings	0	0.00	0	0.00
Public	0	0.00	1	1,505.81
Additions/Alterations	0	0.00	10	2,332.69
SUBTOTALS	2	310.50	67	58,458.99
MISC. APPLICATIONS				
Recreational (RV Parks etc.)	0	0.00	0	0.00
Misc. Structures	0	0.00	0	0.00
Miscellaneous Permits	0	0.00	8	5,078.82
SUBTOTALS	0	0.00	8	5,078.82
Plumbing	9	3,174.00	122	30,345.17
Mechanical	7	642.00	92	18,132.29
SUBTOTALS	16	3,816.00	214	48,477.46
Plan Review	10	2,222.48	182	93,348.81
GRAND TOTAL MONTH	32	9,117.42	407	262,533.83

TABLE 11
COUNTY PERMIT, PLAN CHECK, & MISC REVENUE
BY FISCAL YEAR

	2017/2018	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023
JULY	277,607.06	100,351.77	113,616.87	77,484.14	82,404.31	37,173.04
AUG	60,044.74	94,947.94	217,461.46	95,732.23	88,155.76	85,872.59
SEPT	82,507.11	92,827.37	96,258.43	82,690.70	76,855.24	41,121.35
OCT	50,969.00	107,407.42	101,242.25	79,672.58	89,772.08	56,229.51
NOV	49,975.17	137,029.07	85,188.21	91,665.20	44,033.65	42,022.76
DEC	51,670.88	53,122.43	63,127.55	112,792.14	27,931.62	40,539.64
JAN	91,501.91	51,553.10	67,796.29	76,309.72	23,973.95	41,300.55
FEB	29,949.06	45,337.65	96,198.93	47,947.91	48,470.08	49,872.30
MAR	67,294.37	97,167.50	117,543.65	69,127.59	69,694.82	164,143.26
APR	101,894.94	54,328.25	113,700.67	103,850.68	51,810.69	64,547.02
MAY	56,214.06	80,519.05	90,138.22	61,270.86	71,863.53	75,963.78
JUN	64,222.51	111,285.80	85,017.44	70,631.10	81,621.33	63,970.50
TOTAL	983,850.81	1,025,877.35	1,247,289.97	969,174.85	756,587.06	762,756.30

TABLE 12
CONTRACT CITY PERMIT REVENUE
BY FISCAL YEAR

	2017/2018	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023
JULY	22,271.88	57,425.00	29,344.35	13,059.10	170,862.28	14,481.91
AUG	62,738.52	24,431.30	19,427.50	33,448.35	31,075.46	31,190.65
SEPT	8,881.54	44,166.25	15,595.37	55,466.88	57,223.05	25,481.66
OCT	60,958.22	32,066.76	41,208.37	31,518.40	15,331.99	23,719.08
NOV	25,219.33	137,095.15	70,234.77	9,395.01	28,909.11	44,358.49
DEC	17,739.57	10,453.12	15,984.40	25,222.81	37,232.20	25,887.93
JAN	61,250.12	13,715.27	22,529.94	22,246.17	7,774.24	14,452.92
FEB	1,945.51	0.00	47,698.94	21,535.68	65,052.25	12,187.50
MAR	16,803.77	12,056.67	55,798.39	63,166.07	10,334.59	4,122.82
APR	73,926.66	43,351.04	42,504.60	15,948.31	4,034.30	11,086.65
MAY	0.00	46,751.87	42,346.01	28,446.88	10,696.30	18,858.57
JUN	11,271.79	50,916.40	32,291.64	64,939.34	16,133.37	50,417.88
TOTAL	363,006.91	360,547.10	363,006.91	470,213.47	454,659.14	276,246.06

TABLE 13
ELECTRICAL PERMIT REVENUE
BY FISCAL YEAR

	2017/2018	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023
JULY	30,171.00	23,402.00	22,715.00	12,081.00	19,671.25	15,285.25
AUG	20,715.00	23,683.00	19,484.00	19,901.00	25,964.60	26,724.50
SEPT	22,103.00	22,397.00	17,429.00	22,700.00	25,437.00	28,274.00
OCT	26,937.00	23,642.00	24,222.50	27,020.00	21,763.00	27,158.50
NOV	21,631.00	21,884.00	24,998.00	28,993.70	24,648.71	27,146.00
DEC	23,343.00	18,379.00	18,521.00	30,285.10	17,055.50	23,058.75
JAN	24,335.00	20,631.75	19,702.00	22,736.40	15,145.00	23,920.00
FEB	19,437.00	19,618.00	15,424.63	27,818.25	23,627.25	23,254.00
MAR	16,880.00	20,288.00	20,688.50	30,391.25	23,675.50	20,490.00
APR	23,171.00	18,515.00	30,663.00	25,127.50	26,044.50	22,785.75
MAY	21,664.00	20,815.00	23,846.50	23,393.93	20,205.25	27,216.85
JUN	21,280.00	20,890.00	22,829.38	29,276.05	25,005.50	26,179.25
TOTAL	271,667.00	263,047.00	260,523.51	299,724.18	268,243.06	291,492.85

TABLE 14
PLANNING & BUILDING DEPARTMENT
FY 2022/2023 REVENUE AND EXPENDITURES
June 2023

LINE ITEM DESCRIPTION	ADMIN..	PLANNING	BUILDING	ELECTRICAL	BUDGET TOTAL
REVENUE					
REFUNDS/RESTITUTION	92,000.00				187,159.79
PLANNING FEES		154,071.50			226,346.50
ELECTRIC PERMITS				216,254.63	292,436.50
BLDG, MECH, PLUMB PERMITS			412,509.38		556,692.40
MISC. PERMITS & PLAN REVIEW			244,312.76		331,315.05
REIMBURSEMENTS			1,788.08		2,838.08
MISC. (REIMBURSEMENTS)	0.00				0.00
SALES	4,633.50				6,426.00
CET FEES	3,373.47				3,373.47
CONTRACT CITIES			201,665.34		282,028.44
DEPOSIT SUSPENSE	0.00				0.00
CODE ENFORCEMENT CLEAN UP	233.72				0.00
FEE OVERAGES/SHORTAGES	75.47				226.72
SALE OF COUNTY EQUIPMENT	0.00				0.00
TOTAL REVENUE	\$7,848.72	\$154,071.50	\$860,275.56	\$216,254.65	\$1,888,842.95
EXPENDITURES PERSONAL SVS					
ELECTRICAL INSPECTOR I			92,410.00		92,410.00
ELECTRICAL INSPECTOR II				41,790.00	41,790.00
BLDG. INSPECTOR II			77,867.00		77,867.00
PLUMBING INSPECTOR I			90,515.00		90,515.00
PLANS EXAMINER II			6,872.00		6,872.00
BLDG INSP-CODE ENF		2,075.86	18,682.73		20,758.59
CODE ENFORCEMENT TECH			54,813.81		54,813.81
ADMIN ASST/OFFICE MANAGER I	7,388.00		5,541.00	5,541.00	18,470.00
OFFICE SPECIALIST I	60,646.77				60,646.77
OFFICE SPECIALIST 2	0.00	0.00	0.00	0.00	0.00
OFFICE SPECIALIST 3	2,123.40	3,185.10	15,925.50		21,234.00
PERMIT CLERK			42,217.44		42,217.44
ASSISTANT PLANNER		69,669.98	17,417.50		87,087.48
ASSOCIATE PLANNER		0.00			0.00
SENIOR PLANNER		0.00	0.00		0.00
PLANNING MANAGER					98,880.00
BLDG. OFFICIAL	14,108.85		61,138.35	18,811.80	94,059.00
DIRECTOR	46,305.00	27,783.00	13,891.50	4,630.50	92,610.00
TEMPORARY HELP				29,200.00	29,200.00
OVERTIME				0.00	0.00
WAGES	\$130,572.02	\$102,713.94	\$404,881.83	\$99,973.30	\$929,431.09
LONGEVITY PAY	129.78	1,575.90	148.32		1,854.00
LEAD WORKER	140.60				140.60
CERTIFICATION PAY			0.00		0.00
FRINGE BENEFITS	15,652.48	62,609.90	118,958.82	115,828.32	313,049.52
PAYROLL COSTS	17,108.19	68,432.74	130,022.21	126,600.58	342,163.72
SALARY BENEFITS & ADJ.	0.00	0.00	0.00	0.00	0.00
TOTAL PERSON. SERVICES	\$163,603.06	\$235,332.49	\$654,011.18	\$342,402.20	\$1,586,638.93
MATERIALS & SERVICES					
SUPPLIES	938.22	938.22	3,752.88	3,752.88	9,382.20
PRINT & REPRODUCTION	99.34	298.03	794.74	794.74	1,986.85
POSTAGE	367.56	5,881.02	367.56	735.13	7,351.28
SUBSCRIPT. & MEMBERSHIP		759.30	1,609.72	668.19	3,037.21
ACCELA SOFTWARE					56,260.58
NOTICE & PUBLICATION		1,577.05	1,708.47		3,285.52
MARKETING					0.00
MARKETING/PRODUCTION&MATERIALS				(658.75)	0.00
COPIER MAIN & USAGE	1,635.92	1,635.92	1,635.92	1,635.92	6,543.66
AVOCETTE SOFTWARE					43,200.00
P.C.'S, ACCESS., SOFTWARE	19.99	19.99	19.99	19.99	79.96
SCHOOLS & SEMINARS	5,101.65				5,101.65
MEETINGS/TRAVEL	688.53				688.53
TELEPHONE	252.29	2,018.33	1,261.46	1,513.75	5,045.82
VISA BANK CHARGES		4,232.99	16,931.98		21,164.97
REPAIRS & MAINTENANCE	10.81	232.42	135.13	162.15	540.50
COMPUTER SUPPLIES & EQUIP	4,989.91	4,989.91	4,989.91	4,989.91	19,959.63
CODE ENFORCEMENT/CLEAN UP					4,971.63
CELL PHONE ALLOCATION					440.00
REFUNDS		6,863.98	10,476.60	722.52	18,063.11
REFUNDS/RESTITUTION					131.20
TAXABLE MEALS REIMBURSEMENT					19.50
OTHER CONTRACTED SERVICES			0.00		0.00
TOTAL MAT. & SERVICES	\$14,104.22	\$29,447.15	\$43,684.35	\$14,336.42	\$207,253.80
CAPITAL OUTLAY					
MOTOR VEHICLE			0.00		0.00
SPECIAL EQUIP. (SIERRA)					0.00
TOTAL CAPITAL OUTLAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL EXPENDITURES	\$177,707.28	\$264,779.65	\$697,695.53	\$356,738.62	\$1,793,892.73
LESS REVENUE	\$7,848.72	\$154,071.50	\$860,275.56	\$216,254.65	\$1,888,842.95
GEN. FUND EXPENDITURES	\$169,858.56	\$110,708.15	(\$162,580.03)	\$140,483.97	(\$94,950.22)

LINN COUNTY

Activity Report by Dept, Fund
as of 06/30/2023 (100.0% Months within Fiscal Year)

24 PLANNING & BUILDING
10 GENERAL FUND

Account	Title	MTD	Adopted Budget	Transfers	Final Budget	Actual YTD	Balance	% Used
3056 2410	REFUNDS/RESTITUTION	0.00	0.00	0.00	0.00	187,159.79	-187,159.79	0.0
3070 2410	PLANNING FEES	26,800.00	255,000.00	0.00	255,000.00	226,346.50	28,653.50	88.7
3071 2410	CODE ENFORCEMENT CLEANUP	233.72	20,000.00	0.00	20,000.00	0.00	20,000.00	0.0
3137 2410	ELECTRICAL PERMIT	26,179.25	260,000.00	0.00	260,000.00	292,436.50	-32,436.50	112.4
3138 2410	BUILDING PERMIT	28,593.50	310,000.00	0.00	310,000.00	382,378.07	-72,378.07	123.3
3140 2410	MISCELLANEOUS PERMITS	2,182.90	20,000.00	0.00	20,000.00	66,866.29	-46,866.29	334.3
3150 2410	REIMBURSEMENTS	900.00	1,000.00	0.00	1,000.00	2,838.08	-1,838.08	283.8
3170 2410	SALES	417.75	5,000.00	0.00	5,000.00	6,426.00	-1,426.00	128.5
3178 2410	C.E.T. FEE	0.00	3,000.00	0.00	3,000.00	3,373.47	-373.47	112.4
3179 2410	CONTRACT CITIES	50,417.88	380,000.00	0.00	380,000.00	282,028.44	97,971.56	74.2
3182 2410	PLAN REVIEW	17,144.35	260,000.00	0.00	260,000.00	264,448.76	-4,448.76	101.7
3183 2410	MECHANICAL PERMITS	7,211.75	84,000.00	0.00	84,000.00	84,208.06	-208.06	100.2
3186 2410	PLUMBING PERMITS	8,420.25	80,400.00	0.00	80,400.00	90,106.27	-9,706.27	112.0
3265 2410	OVERAGES/SHORTAGES	-148.72	0.00	0.00	0.00	226.72	-226.72	0.0
TOTAL REVENUE		168,352.63	1,678,400.00	0.00	1,678,400.00	1,888,842.95	-210,442.95	112.5
5002 2410	OFFICE SPECIALIST I	5,906.00	68,984.00	0.00	68,984.00	60,646.77	8,337.23	87.9
5007 2410	OFFICE SPECIALIST 3	0.00	0.00	0.00	0.00	21,234.00	-21,234.00	0.0
5044 2410	ADMIN ASST/OFFICE MANAGER I	3,694.00	52,992.00	0.00	52,992.00	18,470.00	34,522.00	34.8
5306 2410	PLANS EXAMINER II	0.00	82,464.00	0.00	82,464.00	6,872.00	75,592.00	8.3
5311 2410	ELECTRICAL INSPECTOR I	7,952.00	88,349.00	0.00	88,349.00	92,410.00	-4,061.00	104.5
5312 2410	ELECTRICAL INSPECTOR II	2,100.00	45,804.00	0.00	45,804.00	41,790.00	4,014.00	91.2
5317 2410	PLUMBING INSPECTOR I	7,573.00	86,544.00	0.00	86,544.00	90,515.00	-3,971.00	104.5
5321 2410	CODE ENFORCEMENT TECH	4,511.94	53,443.00	0.00	53,443.00	54,813.81	-1,370.81	102.5
5323 2410	BLDG INSP-CODE ENFORCEMENT	0.00	78,456.00	0.00	78,456.00	20,758.59	57,697.41	26.4
5326 2410	BUILDING INSPECTOR II	6,539.00	74,446.00	0.00	74,446.00	77,867.00	-3,421.00	104.5
5330 2410	PERMIT CLERK	3,415.00	47,496.00	0.00	47,496.00	42,217.44	5,278.56	88.8
5340 2410	ASSISTANT PLANNER	4,576.00	54,466.00	0.00	54,466.00	87,087.48	-32,621.48	159.8
5350 2410	SENIOR PLANNER	0.00	70,141.00	0.00	70,141.00	0.00	70,141.00	0.0
5355 2410	PLANNING MANAGER	8,240.00	94,176.00	0.00	94,176.00	98,880.00	-4,704.00	105.0
5360 2410	BUILDING OFFICIAL	8,240.00	90,546.00	0.00	90,546.00	94,059.00	-3,513.00	103.8
5370 2410	DIRECTOR PLANNING & BUILDING	8,634.00	102,276.00	0.00	102,276.00	92,610.00	9,666.00	90.5
5550 2410	TEMPORARY HELP	3,200.00	50,000.00	0.00	50,000.00	29,200.00	20,800.00	58.4
5920 2410	OVERTIME	0.00	1,500.00	0.00	1,500.00	0.00	1,500.00	0.0
5960 2410	LONGEVITY PAY	206.00	1,897.00	0.00	1,897.00	1,854.00	43.00	97.7
5977 2410	LEAD WORKER	0.00	0.00	0.00	0.00	140.60	-140.60	0.0

LINN COUNTY

Activity Report by Dept, Fund

as of 06/30/2023 (100.0% Months within Fiscal Year)

**24 PLANNING & BUILDING
10 GENERAL FUND**

Account	Title	MTD	Adopted Budget	Transfers	Final Budget	Actual YTD	Balance	% Used
5980	2410 FRINGE BENEFITS	26,503.38	401,052.00	0.00	401,052.00	313,049.52	88,002.48	78.0
5985	2410 PAYROLL COSTS	28,716.52	445,420.00	0.00	445,420.00	342,163.72	103,256.28	76.8
5990	2410 SALARY & BENEFITS ADJUSTMENTS	0.00	114,576.00	0.00	114,576.00	0.00	114,576.00	0.0
	TOTAL PERSONAL SERVICES	130,006.84	2,105,028.00	0.00	2,105,028.00	1,586,638.93	518,389.07	75.3
6110	2410 SUPPLIES	1,430.45	8,000.00	0.00	8,000.00	9,382.20	-1,382.20	117.2
6120	2410 PRINTING & REPRODUCTION	236.50	3,200.00	0.00	3,200.00	1,986.85	1,213.15	62.0
6125	2410 COPIER MAINT & USAGE	323.66	8,000.00	0.00	8,000.00	6,543.66	1,456.34	81.7
6150	2410 POSTAGE	906.72	9,000.00	0.00	9,000.00	7,351.28	1,648.72	81.6
6170	2410 SUBSCRIPTIONS & MEMBERSHIPS	39.98	3,300.00	0.00	3,300.00	3,037.21	262.79	92.0
6173	2410 ACCELA SOFTWARE	0.00	60,000.00	0.00	60,000.00	56,260.58	3,739.42	93.7
6174	2410 AVOCETTE SOFTWARE	67.50	65,000.00	0.00	65,000.00	43,200.00	21,800.00	66.4
6180	2410 NOTICES & PUBLICATIONS	0.00	4,500.00	0.00	4,500.00	3,285.52	1,214.48	73.0
6195	2410 P.C.'S, ACCESS., SOFTWARE	0.00	0.00	0.00	0.00	79.96	-79.96	0.0
6200	2410 MEETINGS / TRAVEL	0.00	1,000.00	0.00	1,000.00	688.53	311.47	68.8
6205	2410 SEMINARS / SCHOOLS / TRAINING	679.25	6,000.00	0.00	6,000.00	5,101.65	898.35	85.0
6250	2410 TELEPHONE	23.99	6,000.00	0.00	6,000.00	5,045.82	954.18	84.0
6280	2410 REPAIRS & MAINTENANCE	54.00	5,000.00	0.00	5,000.00	540.50	4,459.50	10.8
6301	2410 VISA BANK CHARGES	1,945.68	18,000.00	0.00	18,000.00	21,164.97	-3,164.97	117.5
6333	2410 COMPUTER SUPPLIES & EQUIP.	771.73	10,000.00	0.00	10,000.00	19,959.63	-9,959.63	199.5
6357	2410 CODE ENFORCEMENT/CLEAN UP	233.72	30,000.00	0.00	30,000.00	4,971.63	25,028.37	16.5
6405	2410 CELL PHONE ALLOCATION	40.00	0.00	0.00	0.00	440.00	-440.00	0.0
6695	2410 REFUNDS	2,995.70	14,000.00	0.00	14,000.00	18,063.11	-4,063.11	129.0
6696	2410 REFUNDS/RESTITUTION	0.00	0.00	0.00	0.00	131.20	-131.20	0.0
6900	2410 TAXABLE MEALS REIMBURSEMENT	0.00	100.00	0.00	100.00	19.50	80.50	19.5
	TOTAL MATERIALS & SERVICES	9,748.88	251,100.00	0.00	251,100.00	207,253.80	43,846.20	82.5
7460	2410 MOTOR VEHICLE	0.00	31,000.00	0.00	31,000.00	0.00	31,000.00	0.0
	TOTAL CAPITAL OUTLAY	0.00	31,000.00	0.00	31,000.00	0.00	31,000.00	0.0
	REVENUE	168,352.63	1,678,400.00	0.00	1,678,400.00	1,888,842.95	-210,442.95	112.5
	EXPENDITURE	139,755.72	2,387,128.00	0.00	2,387,128.00	1,793,892.73	593,235.27	75.1
	FUND BALANCE TOTAL					94,950.22		

LINN COUNTY

Activity Report by Dept, Fund

as of 06/30/2023 (100.0% Months within Fiscal Year)

24 PLANNING & BUILDING
27 GENERAL GRANTS FUND

Account	Title	MTD	Adopted Budget	Transfers	Final Budget	Actual YTD	Balance	% Used
3220	2427030 GRANTS	0.00	100,000.00	0.00	100,000.00	0.00	100,000.00	0.0
3991	2427030 BEGINNING BALANCE	0.00	0.00	0.00	0.00	23,400.00	-23,400.00	0.0
	TOTAL REVENUE	0.00	100,000.00	0.00	100,000.00	23,400.00	76,600.00	23.4
6032	2427030 2020 WILDFIRE VICTIMS GRANT	8,700.00	100,000.00	0.00	100,000.00	18,750.00	81,250.00	18.7
	TOTAL MATERIALS & SERVICES	8,700.00	100,000.00	0.00	100,000.00	18,750.00	81,250.00	18.7
	REVENUE	0.00	100,000.00	0.00	100,000.00	23,400.00	76,600.00	23.4
	EXPENDITURE	8,700.00	100,000.00	0.00	100,000.00	18,750.00	81,250.00	18.7
	FUND BALANCE TOTAL					4,650.00		

CODE ENFORCEMENT

JUNE 2023 Statistics

New Cases Received

Jun-23

Cases by Category

OCCUPIED RVS (RV)	3
ILLEGAL BUSINESS (IB)	0
JUNK (J)	5
MARIJUANA GROW (MJ)	0
DRAINAGE(D)	1
NEIGHBOR DISPUTE (ND)	0
CONSTRUCTION W/O PERMITS (UP)	3
MULTIPLE DWELLINGS (MD)	1
LIVESTOCK (LS)	0
EASEMENT (E)	1
MEDICAL HARDSHIP (MH)	0
HOMELESS ENCAMPMENT (HE)	0
DANGEROUS CONDITIONS (DC)	1
CHICKEN FARM / FLOOD PLAIN (FP)	0
(Some files have multiple categories)	1

Total new JUNE 2023

16

Cases Closed

Total Closed JUNE 2023

20

Highlighted Cases

06/05/2023

Code Enforcement, with assistance from the Sheriff's Department, cited 2 people, including the son of the property owner, for living in a van at an address on Highway 228 in Sweet Home. The owner is preparing to remove a burned-out manufactured home and all the junk as well as the occupied RVs. A re-inspection on 6-27-23 resulted in a 3rd person being cited for occupying an RV on the property

06/13/2023

Code Enforcement received a complaint from DEQ about illegal burning and occupied RVs on a property within the city limits of Lyons. The house was destroyed by fire in 2009 and the lot is too small for an approved septic so it can no longer be developed. After an inspection confirmed the violations, a certified notice was issued to the owner to remove all the RVs and all of the debris from the property. When the notice was returned by the post office as "unclaimed," copies were posted directly on the entrance doors to each RV. Finally, during a subsequent site visit, with assistance from the Sheriff's Department, contact was made with the occupants who now understand they will have to move off the property.

06/20/2023

A joint inspection with Environmental Health at a property on Wassom Street in Lebanon revealed a situation where the occupants of the house were pumping out the contents of their septic system onto an unused part of the property. It appears that the septic system has failed and, since there is city sewer nearby, the property owner will be required to connect to it. Contact was made with the property management company who was already aware of the problem, and letters will go out to the owner for the septic issue as well as excessive junk on the unused portion of the property.

Special Meetings

Court Cases

06/20/2023

The owner of a property on River Drive in Lebanon was fined for failing to remove an occupied RV from his property. He had begun the eviction process but made mistakes on the filing that got the action dismissed and then did not re-file. After the judge fined him, Code Enforcement issued a new citation to continue to hold him responsible until the occupied RV is removed. Attempts have also been made to cite the occupant, however, she will not respond to anyone knocking on the door.



**LINN COUNTY
ASSESSMENT AND TAXATION**

P.O. Box 100; Albany, Oregon 97321

Phone: (541) 967-3808

FAX: (541) 917-7448

Internet: www.co.linn.or.us

Andy Stevens
Assessor & Tax Collector

To: Board of Commissioners

From: Andy Stevens, Assessor/Tax Collector

Date: July 11, 2023

Re: Resolution & Order 2023-230

The following item is scheduled to be heard on July 11, 2023.

Resolution & Order 2023-230, to renew contract with Department of Consumer and Business Services to continue processing manufactured home transactions in Linn County.

The Agreement runs July 1, 2023 through June 30, 2026 with a maximum of \$115,000 in reimbursement to the County.

The total revenue for manufactured home transactions in the fiscal year 2022-2023 was \$21,420 with nearly 400 transactions.



LINN COUNTY DISTRICT ATTORNEY

County Courthouse, Fourth & Broadalbin Streets
Post Office Box 100, Albany, Oregon 97321
Telephone (541) 967-3836 • FAX (541) 928-3501

DOUG MARTEENY
District Attorney

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COLEEN E. CERDA
JESSICA L. COONEY
CONOR MCCAHILL
MICHAEL PAUL
JULIA BAKER
LINDY BROWNBACK
JACE D. COOK
RYAN LUCKE
ALEX OLENICK

Victim Services
541-967-3805

The following item(s) are scheduled to be heard on July 11, 2023

To: Board of Commissioners

From: Doug Marteeny, Linn County District Attorney

Date: July 3, 2023

Re: Resolution & Order 2023-231

Resolution & Order 2023-231 approving a contract for the Case Management System Replacement between Matrix Pointe Software, LLC and Linn County and delegating authority to execute originals.

See Attached.



LINN COUNTY DISTRICT ATTORNEY

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Telephone (541) 967-3836 • FAX (541) 928-3501

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MICHAEL PAUL

Victim Services
541-967-3805

July 1, 2023

Linn County Commissioners
300 4th Ave. SW
Albany, OR 97321

Commissioners:


I respectfully request your approval of Resolution and Order 2023-231 approving the attached contract for a new case management system for the Linn County District Attorney's Office.

Last year you approved allowing our office to send out a Request For Proposals (RFP) outlining what our office seeks in a new case management system. We received seven proposals from various companies. To help us make our decision, we formed a committee to evaluate the different RFPs. The committee had members from Linn County Information Technology, County Counsel, three end user attorneys, two support staff members, and one independent contractor who has previously assisted other D.A. offices with case management software replacement projects. The committee reviewed the proposals submitted, sat through two rounds of demonstrations of the respective software where we were able to engage in rigorous question and answer sessions. Lastly, before a final decision was made, we set up a number of meetings with other D.A. offices that are currently using the software systems involved.

Of the proposals received, some weren't very geared towards prosecution case management, others clearly were using last generation platforms. The proposal from Matrix Pointe Software was one of the leading edge systems that we explored. It also, surprisingly, was one of the most modestly priced. After evaluating the software and the price points of each systems, the committee unanimously chose Matrix Pointe Software's proposal as the best product - the product that will provide the best bang for the taxpayer's dollar. The Linn County I.T. Department, our independent contractor, and Linn County Counsel all assisted in negotiating the final contract that you see before you. We published our Notice of Intent and received no protests to our notice.

Therefore, I respectfully request approval of this contract and Resolution and Order 2023-231.

Sincerely,


Doug Marteeny
District Attorney



Linn County Department of Health Services

PO Box 100, Albany, OR 97321
Toll Free (800) 304-7468 | TTY/Oregon (800) 735-2900
www.linncountyhealth.org

"Working together to promote the health and well-being of all Linn County residents"

Board Summaries for July 11, 2023

R&O 2023-256

This is in the Matter of Approval of Rate Increases for Republic Services of Albany-Lebanon and Corvallis.

R&O 2023-257

This is in the Matter of Approval of Rate Increases for Waste Connections.

R&O 2023-258

This is in the Matter of Approval of Rate Increases for Pacific Sanitation, Inc.

R&O 2023-261

This is in the Matter of Establishing service areas, granting franchises, and imposing fees to solid waste collection service franchisees in Linn County Pursuant to Linn County Code Chapter 530. The current franchise agreements end September 30, 2023 and the current Solid Waste companies have completed applications to renew their Certificate of Franchise for a 10-year term. The franchise agreements require the each Sanitation Company to pay Environmental Health a fee of 6% of their gross receipts.