



LINN COUNTY JUVENILE DEPARTMENT  
104 SW 4<sup>th</sup> Ave. Suite 200 / PO Box 100  
Albany OR 97321  
Phone: 541-967-3853  
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## REPORT TO COMMISSIONERS Update for March 2025

*Submitted by Torri Lynn; Juvenile Department Director*

### ***Detention***

Benton: 2 youth were held for 5 total of days of care, 0 females and 2 males.

Total Admissions to Detention = 2

Average Daily Population = 0.16 youth

Average Length of Stay = 2.50 days

Linn: 26 youth were held for 300 total of days of care, 8 females and 18 males.

Total Admissions to Detention = 29

Average Daily Population = 9.68 youth

Average Length of Stay = 10.34 days

Lincoln: 1 youth were held for 31 total days of care, 0 females and 1 males

Total Admissions to Detention = 1

Average Daily Population = 1.00 youth

Average Length of Stay = 31.00 days

Clackamas: 0 youth were held for 0 total days of care, 0 females and 0 males

Total Admissions to Detention = 0

Average Daily Population = 0 youth

Average Length of Stay = 0 days

Marion: 1 youth were held for 11 total days of care, 0 females and 1 males

Total Admissions to Detention = 1

Average Daily Population = 0.35 youth

Average Length of Stay = 11.00 days

Facility: Unduplicated youth: 30

Total Admissions: 33

Total Days of Care: 347

Average Daily Population: 11.19

Average Length of Stay: 10.52

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**Time for Change Program: 0**

## ***Probation***

The Juvenile Department received 44 referrals during the month of March 2025.

Of the 44 referrals, 3 represent dependency, 18 status and 23 criminal.

There are currently 160 youth in the Probation Unit either on probation or pending court with 19 of those being assessed high-risk.

There are currently 87 youth under the Community Programs Unit serving on informal probation and the Intervention Specialist is currently serving 162 youth. 153 of those youth are from the community with no involvement with law enforcement.

Victim Advocate made 104 contacts.

Cases Unassigned: 6

OYA Cases: 18

DA Review: 20

## ***Work Crew***

Tier 1 – 10 youth completed 202.00 hours of community service in 11 project days. In 2024 8 youth completed 125.00 hours of service during the same time period.

Tier 2 – 29 youth completed 662.50 hours of work crew in 24 project days. In 2024 26 youth completed 639.50 hours of service during the same time period.

Restitution Program – 3 youth completed 86.50 hours

Community Wildfire Risk Reduction Program - 3 youth completed 103.75 hours

## **Miscellaneous Business**

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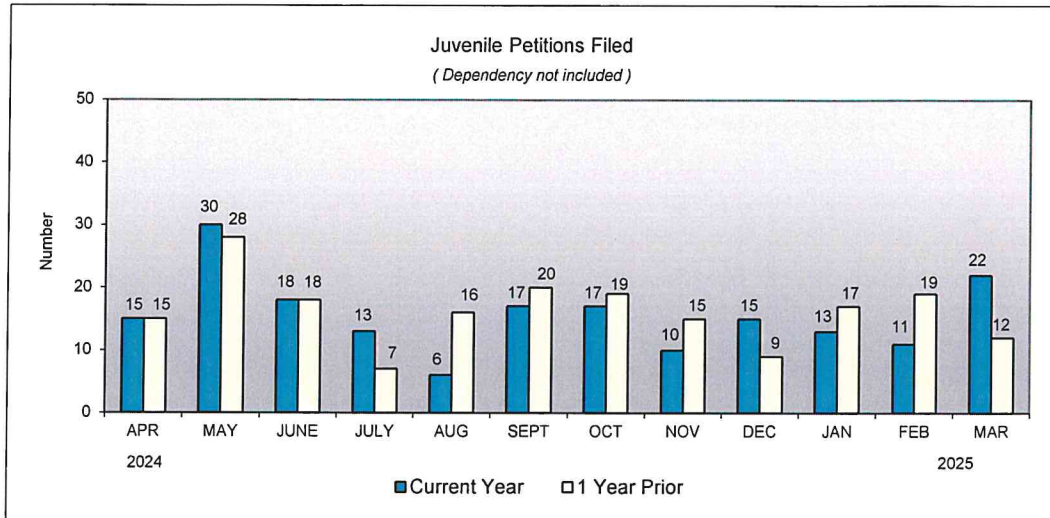
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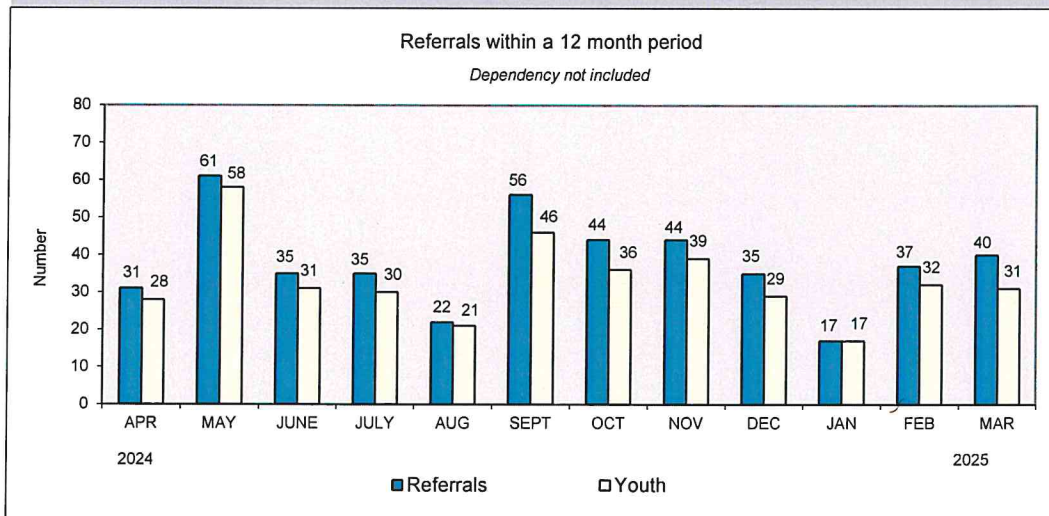
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Linn County Juvenile Department  
MARCH 2025 Statistics

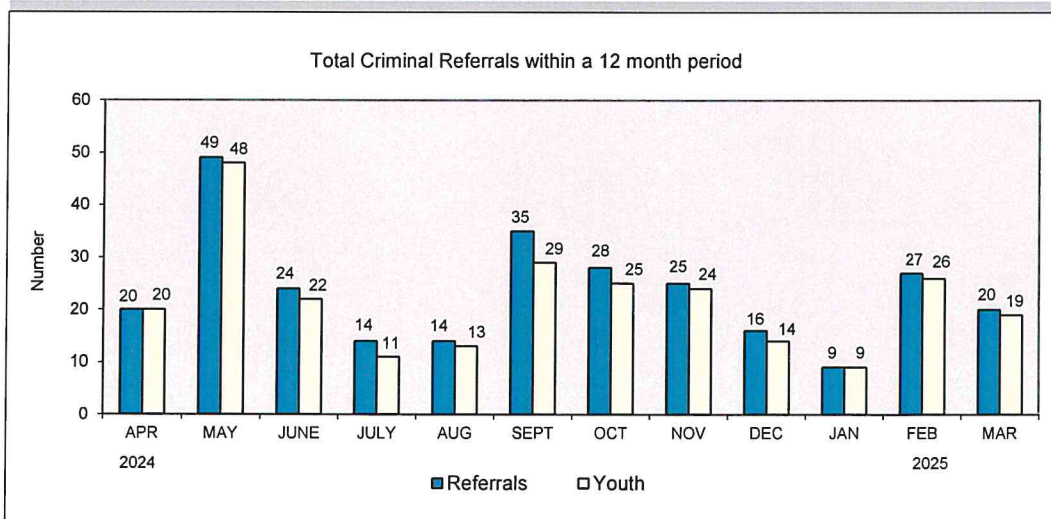


PETITIONS	
Current	187
Last	195
Difference	-8



REFERRALS	
Current	457
Last	445
Difference	12

YOUTH	
Current	398
Last	399
Difference	-1



CRIMINAL REFERRALS	
Current	281
Last	295
Difference	-14

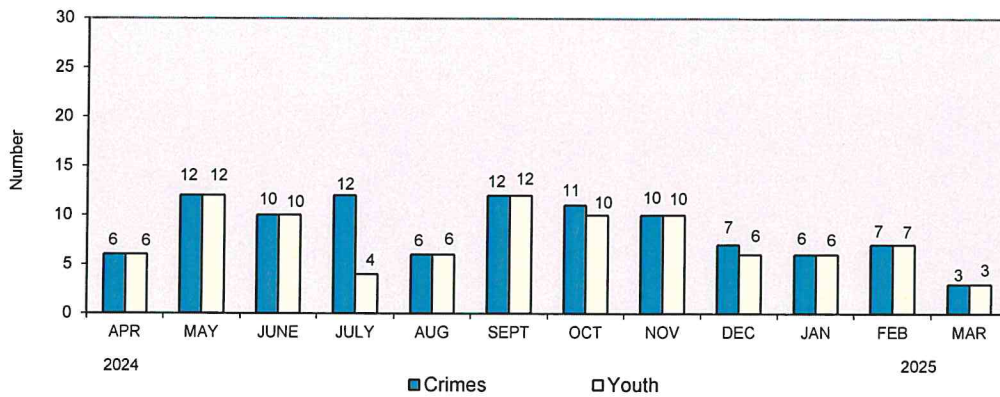
YOUTH	
Current	260
Last	277
Difference	-17



Linn County Juvenile Department  
MARCH 2025 Statistics

Note: Person, Property & Drug Crimes are at the ALLEGATION level.

Person to Person Crimes within a 12 month period



CRIMES

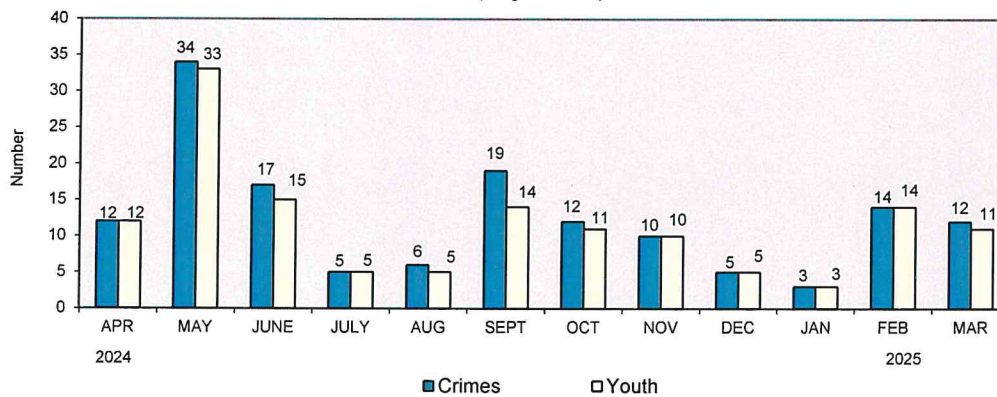
Current	102
Last	69
Difference	33

YOUTH

Current	92
Last	68
Difference	24

Property Crimes within a 12 month period

(Allegation Level)



CRIMES

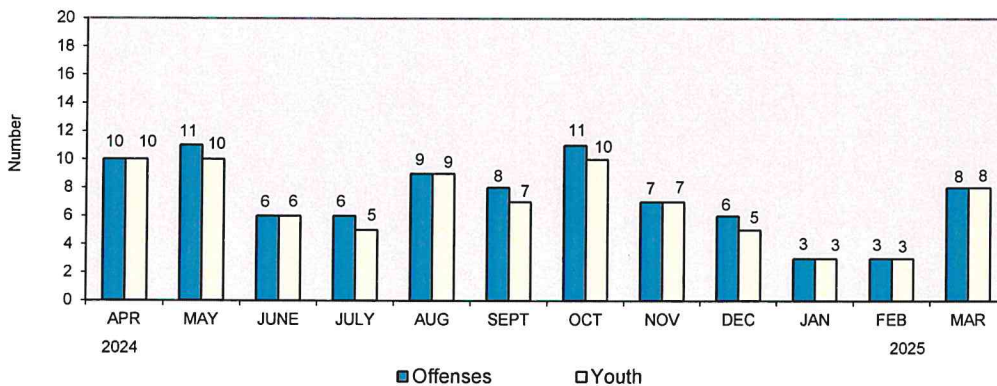
Current	149
Last	150
Difference	-1

YOUTH

Current	138
Last	130
Difference	8

Drug and Alcohol Offenses within a 12 month period

(Allegation Level - Includes Tobacco)



CRIMES

Current	88
Last	78
Difference	10

YOUTH

Current	83
Last	77
Difference	6





# Linn County Road Department

*Providing safe and efficient transportation to  
citizens and visitors of Linn County.*

## *Memorandum*

**Date:** 4/17/2025

**To:** Linn County Board of Commissioners

**From:** Wayne Mink, Roadmaster *WEM*

**RE:** Background Information for Agenda Items – 4/22/2025

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The Road Department has the following items on the Board of Commissioners agenda for the weekly meeting on April 22, 2025. The following is a brief description of the items.

**Resolution & Order 2025-099 – Delegation of Authority, MowerMax Prime Mover**

This is a Resolution & Order to approve a delegation of authority to Wayne E. Mink, Roadmaster, for the purchase of a MowerMax Prime Mover from ATMAX Equipment Co. in the amount of \$285,879.80. This is a cooperative procurement through BuyBoard.

**Resolution & Order 2025-143 – Amendment to the Cox Creek, Waverly Drive Bridge Project IGA**

This is a Resolution & Order to approve an Amendment to the Intergovernmental Agreement between Linn County, the State of Oregon, Department of Transportation and the City of Millersburg for improvements to the Cox Creek, Waverly Drive Bridge, which is under the jurisdiction of the City of Millersburg. As a Certified Agency, the County will administer the project on behalf of the City. This amendment updates language, adds right-of-way, the construction phase and increases the funding amount. This amendment increases federal funds available from \$482,209.02 to \$4,339,188.46. The City is responsible for reimbursing the County for all remaining costs in excess of the federal funds.

**Resolution 2025-144 – Declaration of Necessity, Lulay Road Cross Culvert Replacement Project**

This Resolution approves and adopts a Declaration of Necessity in accordance with Oregon statutes as a prerequisite to acquiring right-of-way for the Lulay Road Cross Culvert Replacement Project. The purpose of this project is to replace three dilapidated concrete cross culverts with a new larger steel arch pipe to reduce road safety hazards for vehicles, pedestrians and bicyclists.

**Resolution & Order 2025-145 – Construction Contract for the 2025 Overlay Project**

This is a Resolution & Order to approve the construction contract between Linn County and North Santiam Paving Co. for the 2025 Overlay Project in the amount of \$694,868.92.

**Resolution & Order 2025-147 – Delegation of Authority, Paving Services on Bond Road**

This is a Resolution and Order to approve a delegation of authority to the Roadmaster for purchasing paving services for the asphalt overlay on Bond Road from North Santiam Paving Co. in the amount of \$78,798.

**Resolution 2025-150 – Declaration of Necessity, Goldfish Farm Road Improvement Project**

This Resolution approves and adopts a Declaration of Necessity in accordance with Oregon statutes as a prerequisite to acquiring right-of-way for the Goldfish Farm Road Improvement Project. The improvements include widening and reconstruction for sidewalks, planters, bike lanes, a left turn median lane and improve drainage. The purpose is to reduce significant road safety hazards for vehicles, pedestrians and bicyclists.

We request your approval.



## Linn County Health Services

*"Working Together to promote the health and well-being of all Linn County residents"*

Toll Free: 800.304.7468

TTY/Oregon: 800.735.2900

PO Box 100, Albany, OR, 97321

[linncountyhealth.org](http://linncountyhealth.org)

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### Board Summaries for April 22, 2025

#### R&O 2025-148

This is Amendment #6 to the Contract between InterCommunity Health Network (IHNCCO) and Linn County for the Maternity Care Management Program which will connect IHNCCO members and their families to other health and parenting resources in Linn County. IHNCCO agrees to pay Linn County \$15,456.08 per month with a not to exceed amount of \$184,473 for the term of January 1, 2025 to December 31, 2025.

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#### Administration

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#### Alcohol & Drug Treatment

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# LINN COUNTY TREASURER



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*Chief Deputy Treasurer*

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*Linn County Courthouse*

*P.O. Box 100, Albany, Oregon 97321*

*(541) 967-3861 FAX: (541) 926-8228*

To: Board of Commissioners

From: Linn County Treasurer/Budget Officer

Date: April 22nd, 2025

Re: **Order # 2025-149**

Order # 2025-149 is a transfer within the General Fund for the Medical Examiner. This transfer is to put them back to right standing for Year End.

For a total of \$ 2,000.00

Financial Impact. There is no financial impact.



## LINN COUNTY PLANNING AND BUILDING DEPARTMENT

Steve Wills, Director

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Room 114, Linn County Courthouse  
PO Box 100, Albany, Oregon 97321  
Phone 541-967-3816 Fax 541-926-2060  
[www.linncountyor.gov](http://www.linncountyor.gov)

**TO:** Linn County Board of Commissioners (Board)  
**FROM:** Alyssa Boles, Planning Manager  
**DATE:** April 22, 2025  
**RE:** Resolution & Order No. 2025-136

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The following item is scheduled to be signed by the Board on April 22, 2025:

**Resolution & Order No. 2025-136** – PD24-0416: An application by Brooke Knutzen representing Pacific Northwest Pirate Nation for a Level 3A Outdoor Assembly Permit to conduct a five-day outdoor pirate festival event (Port Nassau) between June 19-23, 2025.

The Board conducted a duly noticed public hearing on this matter on March 25, 2025 and voted 3-0 to deny the application.

## LINN COUNTY BOARD OF COMMISSIONERS HEARING STAFF REPORT

PREPARED BY: Alyssa Boles, Planning Manager

DATE ISSUED: April 15, 2025

HEARING DATE: April 22, 2025

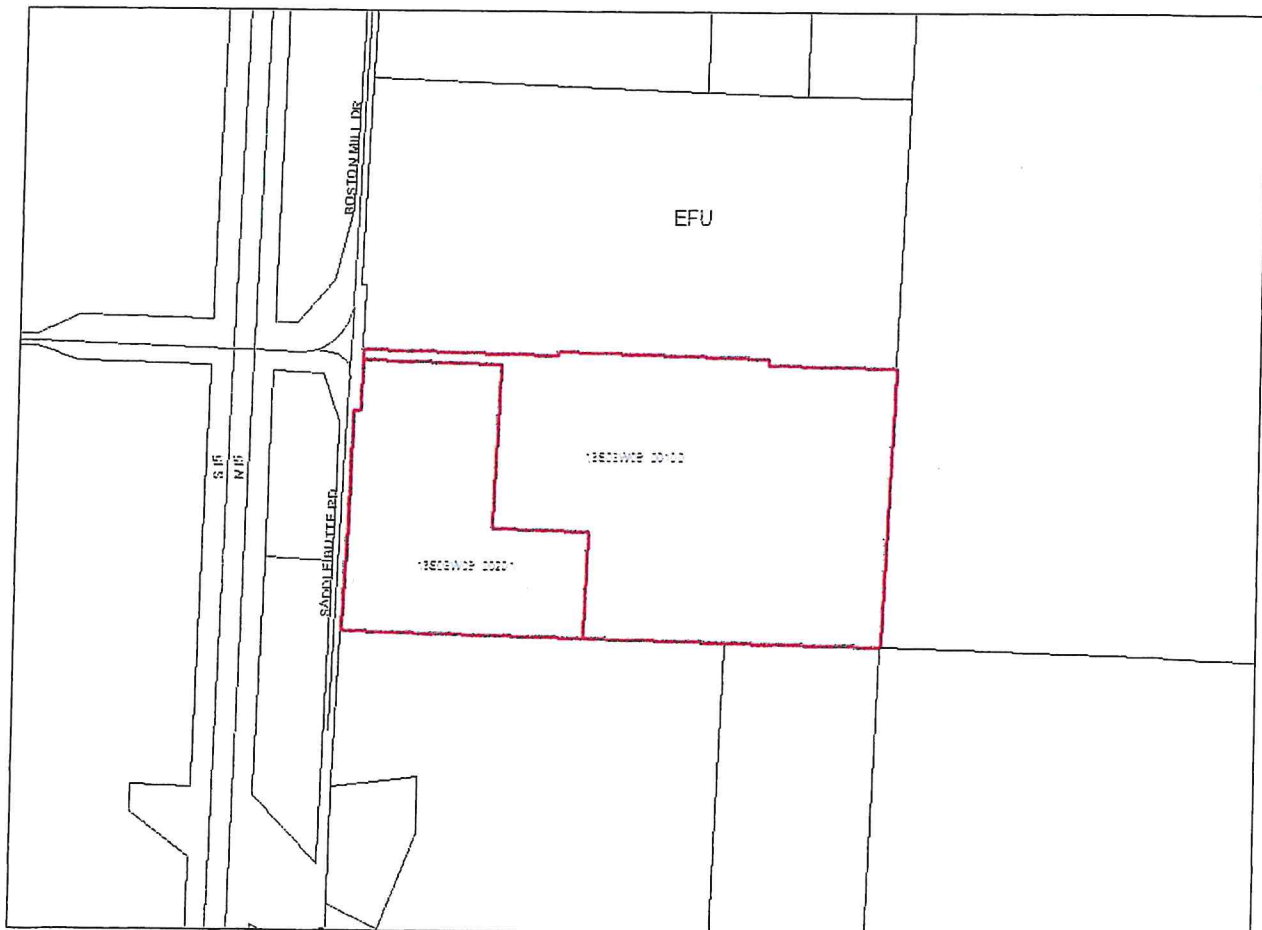


APPLICATION: **PD25-0030**; An application by Albany Rifle and Pistol Club for a Level 3A (L3A) Outdoor Assembly Permit to conduct a two-day event (Saddle Butte Rendezvous) between August 2-3, 2025. The event is proposed to be held on an 81.08-acre tract owned by the applicant. The total attendance is proposed to be 1,500 attendees for each day of the event. No overnight camping is proposed. A total of 900 vehicles are proposed to be parked on-site or on an adjacent property.

PLAN / ZONE: Agricultural Resource / Exclusive Farm Use (EFU)

LOCATION: The property is located at 29999 Saddle Butte Road, approximately 2.33 miles east of the rural community of Shedd. Public access will be via Saddle Butte Road. (T13S, R03W, Section 9, Tax Lots 201 and 100).

CRITERIA: Linn County Outdoor Assembly Code (LCC) 580.310(B)(3) contains the applicable decision criteria.



1 inch = 600 feet

Linn County Planning & Building Department

Date: 04/14/2025



## **I. INTRODUCTION**

### **A. APPLICATION SUMMARY**

PD25-0030; An application by Albany Rifle and Pistol Club for an L3A Outdoor Assembly Permit to conduct a two-day event (Saddle Butte Rendezvous) between August 2-3, 2025. The event is proposed to be held on an 81.08-acre tract zoned Exclusive Farm Use (EFU), owned by the applicant, and identified on Linn County Assessor maps as T13S, R03W, Section 9, Tax Lots 201 and 100. The property is located at 29999 Saddle Butte Road, approximately 2.33 miles east of the rural community of Shedd. Public access will be via Saddle Butte Road. The total attendance is proposed to be 1,500 attendees for each day of the event. No overnight camping is proposed. A total of 900 vehicles are proposed to be parked on-site or on an adjacent property.

The application materials are attached to this report as **Exhibit A**.

### **B. APPLICATION SUBMITTAL REQUIREMENTS**

The application was submitted on June 22, 2025, at least 180 days prior to the first day upon which such an outdoor assembly is to be or may be held, pursuant to LCC 580.220.

### **C. PRE-HEARING CONFERENCE – LCC 580.230**

No pre-hearing conference was requested by one or more reviewing authorities, the applicant, or the organizer, or the property owner for this application.

### **D. PRELIMINARY APPLICATION REVIEW – LCC 580.233**

Preliminary review of the application materials was completed on March 3 2025. The applicant was notified that it reasonably appears to the Department that the information required by LCC 580.220 was submitted with the application. The Department determined that the application was for an L3A outdoor assembly, subject to the applicable provisions in LCC Chapter 580. The applicant was advised that no land use review with the Department or the Planning Commission was required; and that the application was subject to review by the Board of Commissioners as required by LCC Chapter 580.300(D).

LCC 580.130 authorizes L3A outdoor assemblies, pursuant to Oregon Revised Statute (ORS) 197.015(10)(d) and the applicable sections of the Linn County Comprehensive Plan and Land Development Code. LCC Section 928.310(B)(15) allows for one outdoor gathering of 3,000 or fewer persons that is not anticipated to continue for more than 120 hours in any three-month period on the property, subject to the applicable provisions of LCC Chapter 580 and ORS 433.735.

### **E. PUBLIC HEARING – LCC 580.300(B)(3)**

Pursuant to LCC 580.300(B)(3), the Board shall conduct at least one hearing on the application not later than 60 days prior to the date of the first outdoor assembly. The public hearing is scheduled for April 22, 2025, which is 102 days before the date of the first outdoor assembly.

**F. EVENT HISTORY**

Department records indicate that no prior outdoor assembly events have been held on the subject properties.

**G. DECISION CRITERIA & PERFORMANCE STANDARDS**

The applicable decision criteria for use in this review are identified in Linn County Code (LCC) 580.310(B)(3). The performance standards applicable to the application can be found in LCC 580.400 and 580.430 and are addressed below.

**LCC 580.310 - Approval criteria and final decision**

**(3) For level two or three assembly applications. After a hearing on a level two or level three assembly application, the Board shall:**

**(a) approve the application if the applicant demonstrates compliance with or the ability to comply with the health and safety rules governing level two and three outdoor assemblies in LCC 580.400 and 580.430: or**

**(b) deny the application if the applicant is unable to demonstrate compliance with or the ability to comply with the health and safety rules governing level two or three outdoor assemblies listed in LCC 580.400 and 580.430.**

The Board should review the application materials and permit standards below to determine whether the application may be approved or denied under this section.

**580.400 Permit standards — all levels of outdoor assemblies**

**(A) The standards set forth in subsection (B) of this section apply to all level 1, 2, and 3 outdoor assemblies and the organizer shall comply with these standards.**

**(B) Standards applicable to levels 1, 2, and 3 assemblies.**

**(1) Noise and Light Control. Between the hours of 11:00 p.m. to 9:00 a.m. on weekends and holidays and 10:00 p.m. to 9 a.m. on weekdays, except as otherwise allowed by a permit, the organizer shall not allow on the property on which the event is held any:**

**(a) electronically amplified sound; or**

**(b) lighting effects, including but not limited to stage lights, spotlights, lasers, and strobe lights. The prohibition against lighting effects shall not be construed to prohibit static lighting necessary for work purposes related to stage or event breakdown or for security and event safety, provided that such static lighting shall not be deployed in a manner that unreasonably illuminates the interior of any residential building located on property adjacent to the property on which the outdoor assembly is held.**

The event must comply with the noise and light control standards of this section. This can be included as a permit requirement.

**(2) Crowd limitation. The organizer shall control and maintain the number of persons at the level approved on the permit or certificate in accordance with LCC 580.500.**

The event proposes to have an attendance of 1,500 people each day. LCC 580.500 details organizer responsibility for compliance and preserving order and contains provisions for procedures associated with excessive or additional attendance. This standard can be included as a permit condition.

**(3) Intoxicating liquor.**

**(a) An organizer shall not permit any person to sell intoxicating liquor upon the premises of an outdoor assembly. This provision shall not apply to the sale of intoxicating liquor from a**



facility located on the premises of an outdoor assembly if the vender has obtained a valid license from the State authorizing that sale of intoxicating liquor on the premises.

(b) An organizer shall indicate on the application whether attendees will be allowed to bring intoxicating liquor on the premises for personal consumption by the attendees. An organizer shall indicate on the application whether a State licensed vender of intoxicating liquor will be present at the outdoor assembly site.

(4) Narcotic and dangerous drugs prohibited. An organizer shall not permit any person to bring into an outdoor assembly, or upon the premises thereof, any illegal narcotic or dangerous drug, nor permit illegal narcotic or dangerous drugs to be used on the premises. For purposes of this subsection, illegal narcotic or dangerous drug includes any narcotic or dangerous drug which is illegal under either State or federal law.

The application indicates that no attendees will be allowed to bring intoxicating liquor on the premise. The applicant is not proposing to serve intoxicating liquor as part of the event.

**(C) Emergency medical facilities.**

(1) There shall be present at each level one or level two assembly physicians and nurses in the following ratios:

(a) Daylight hours. At least one Oregon physician plus sufficient other physicians licensed to practice medicine and surgery in any of the 50 states of the United States to provide a ratio of one for each 10,000 persons attending or fraction thereof and one nurse for each 7,500 persons attending or fraction thereof;

(b) Nighttime hours – (1 a.m. to 7 a.m.). At least one Oregon physician plus sufficient other physicians licensed to practice medicine and surgery in any of the 50 states of the United States to provide a ratio of one for each 20,000 persons attending or fraction thereof and one nurse for each 15,000 persons attending or fraction thereof.

(c) For level two assemblies an Emergency Medical Technician Paramedic with physician standing orders, a Nurse Practitioner, or a Physician Assistant may be substituted for a physician.

(2) At each level one and level two assembly, facilities, in which physicians and other health care providers can provide patient care and treatment, shall be provided and must meet the following standards:

(a) For level one assemblies, the facility shall be enclosed, protected from the elements, and shall have chairs, examining tables with stirrups, and locked cabinets for equipment and medicine. All necessary medicine and instruments for conducting minor surgery and examinations shall be available.

(b) For level two assemblies the facility shall be enclosed, protected from the elements, and shall have chairs, examining tables and cabinets for equipment and medicine.

(3) Lighting within the emergency medical facilities shall be provided and shall be not less than 200 foot candles in areas where treatment and minor surgery are conducted.

(4) Attending physicians and other health care providers shall keep accurate records of patients and treatment, and shall notify the local health officer of all cases involving a communicable disease.

(5) Temporary holding facilities shall be provided for the sick and injured while awaiting transport to a hospital. The facility shall be enclosed, protected from the elements, and shall be furnished with one cot or bed for each 1,000 persons anticipated or fraction thereof.

(6) Communication, either telephone or radiotelephone, shall be provided to summon aid or notify the nearest hospital, law enforcement, or fire protection agency, as required.

(7) Ambulances shall be provided at each level one and level two assembly for emergency evacuation of sick and injured persons at a ratio of one ambulance for each 10,000 persons anticipated or fraction thereof, except for a level two assembly of less than 24 hours.



**(8) Potable water meeting the requirements of OAR 333-61-0005 through 0098 and being either gravity or pressure fed shall be provided for each medical facility and available at all times during the assembly.**

**(9) Each medical facility shall be supplied with a hand washing station and an enclosed gray water disposal system.**

**(10) Infectious waste shall be stored, handled, treated and disposed in compliance with OAR 333-18-0040 through OAR 333-18-0070.**

The permit standards in (C)(1-10) do not apply to level three assemblies. The application indicates there will be two paramedics on site and a Safety Coordinator.

**(D) Cleanup after event. The organizer shall remove all debris or residue and repair any damage to personal or real property arising out of the outdoor assembly within 72 hours after its termination and shall remove any temporary structures used at the outdoor assembly within three weeks after its termination.**

The applicant is required to comply with this permit standard. The applicant indicates that that clean up and tear down will occur at the conclusion of the event.

**LCC 580.430 Permit standards— level two and three outdoor assemblies**

**(A) Sanitary facilities. Health Services shall have the responsibility as a reviewing authority under LCC 580.235 for reviewing all sanitation and related facilities to ensure that reasonable minimum standards have been or will be met by the organizer, in accordance with the procedures outlined in this Chapter. Approval shall be based upon the following minimum requirements and shall indicate, when appropriate, the number, type and location of the various sanitary facilities:**

**(1) Toilets. The organizer shall provide toilet facilities that meet the requirements of this paragraph or demonstrate that prior to obtaining a permit the organizer will have executed a contract for the provision of and sanitary maintenance of such toilet facilities at the outdoor assembly. Toilet facilities are adequate if the following requirements are satisfied.**

**(a) Toilet facilities shall conform to the requirements of OAR Chapter 340, Divisions 71 and 73.**

**(b) The contractor shall be a sewage disposal service licensed and bonded in the state of Oregon.**

**(c) Unless otherwise approved, toilet facilities shall be provided in a ratio of not less than one toilet facility for every 100 persons and shall be placed in convenient locations which minimize health and environmental risks.**

**(d) The organizer shall ensure that all toilet units are available, open for use, and properly maintained at all times.**

The applicant has submitted a facilities plan as part of the application materials that addresses the sanitation requirements in LCC 580.420(A). The applicant indicates that they have 13 accessible port-a-potties with handwashing stations and a will add an additional 10 port-a-potties and four (4) double sink hand wash stations. The application indicates that the units will be serviced before the start of the event on Saturday and on Sunday morning.

The Linn County Environmental Health Program (EHP) has been provided notice of the public hearing and has been provided with a copy of the application materials, including the Sanitary Facilities Plan.

**(2) Hand washing.** Unless otherwise approved, the organizer shall provide hand washing facilities. Hand washing facilities are adequate if the following requirements are satisfied:

- (a)** potable running water is supplied to each facility;
- (b)** each facility is either gravity or pressure fed; and
- (c)** the facilities are provided in a ratio of not less than one for every 200 persons; and
- (d)** the facilities are located in well drained areas adjacent to toilet facilities and food vendors.

17 handwashing stations are proposed to be distributed throughout the venue.

**(3) Gray water.** The organizer shall dispose of all gray water in a manner approved by Health Services.

The sanitary plan submitted with the application indicates that port-a-potties will serve the event. The application indicates that the units will be serviced before the start of the event on Saturday and on Sunday morning. The application states that two fully self-contained food trucks will supply their own water and contain their gray water on the trucks.

**(4) Drinking water.** Drinking water facilities are adequate if the following requirements are satisfied:

- (a)** When provided by the organizer, drinking water shall be from a source approved by Health Services.
- (b)** The organizer shall not fail to provide water meeting the standards of this paragraph for all level 2 or 3 outdoor assemblies.
- (c)** The water source shall be tested by the organizer and shall conform to the standards for non-community public water systems of OAR Chapter 333 Division 61 (Public Water Systems). The results of that testing and other requested documentation shall be provided by the organizer to Health Services for evaluation prior to approval of the source.
- (d)** Water supply locations shall be well drained and convenient to persons and food vendors.
- (e)** Water system piping and fixtures shall be made of materials approved for use in public water systems.

Four (4) water cooler stations are proposed to be on-site to serve attendees.

**(5) Solid waste.** Solid waste facilities are adequate if the following requirements are satisfied:

- (a)** The organizer shall provide solid waste disposal or recycling services, or both, or demonstrate that prior to obtaining a permit the organizer will have executed a contract for collection, transportation, and disposal or recycling of solid waste generated at the outdoor assembly. The contractor shall be the area's franchised solid waste service provider.
- (b)** Solid waste disposal and recycling services shall conform to the requirements of ORS Chapters 459 (Solid Waste Management), 459A (Reuse and Recycling), and LCC Chapters 531 (Solid Waste Collection and Disposal Code), and 532 (Solid Waste Disposal and Public Nuisance Code).
- (c)** The organizer shall be responsible for providing adequate numbers and capacities of containers, frequency of disposal, litter control, and maintenance of solid waste facilities to ensure that conditions of nuisance, health risk, environmental degradation or blight are not created.

The applicant is required to comply with this permit standard. The applicant indicates that that clean up and tear down will occur at the conclusion of the event.



**(6) Food service.** Food service facilities are adequate if the following requirements are satisfied:

**(a)** Food service facilities shall comply with Oregon Administrative Rules Chapter 333 "Food Sanitation Rules" of the Oregon Health Division.

**(b)** Any food service operation that does not comply with these rules shall be excluded from the outdoor assembly by the organizer.

The application states that two fully self-contained food trucks will be on site and supply their own water and contain their gray water on the trucks.

**(7) Camping.** Camping facilities are adequate if the following requirements are satisfied:

**(a)** Whenever overnight camping activities are permitted to occur in conjunction with any outdoor assembly, those activities shall be conducted in designated areas separate from parking areas, traffic, and other hazards.

**(b)** Adequate sanitary facilities shall be provided by the organizer in all designated camping areas.

No overnight camping is proposed as part of the event.

**(B) Fire protection.** Fire protection facilities are adequate if the following requirements are satisfied:

**(1)** The applicant shall demonstrate that the appropriate fire protection district officer has approved the type, size, number and location of fire protection devices and equipment available at, in or near any location, including outdoor sites, buildings, tents, stadium or enclosure, wherein or whereupon more than ten persons may be expected to congregate at any time during the course of such entertainment, amusement or outdoor assembly for which a permit is required under this Chapter. If the site for which the permit is applied for is located outside a fire protection district, the applicant must show approval from the office of the State Fire Marshall.

**(2)** The organizer shall be responsible for ensuring that the outdoor assembly site is in full compliance with all elements of the fire and life safety plan at all times.

The applicant states that in case of fire, there will be chemical and water extinguishers mounted around all buildings and patrons will be evacuated to a safe area. No public parking is allowed on ARPC property to allow for access to all emergency services. The applicant proposes to have a tractor and water tank trailer on site, staged in the parking area. The Brownsville Rural Fire Protection District serves the subject properties. Brownsville RFPD has been notice of the public hearing and has been provided with a copy of the application materials, including the Public Safety Plan, Emergency Action Plan for Medical and Fire Emergencies, and Emergency and Disaster Action Plan.

**(C) Public safety.**

**(1)** The Sheriff shall review the plans for public safety as a reviewing authority under LCC 580.235. If the organizer meets the minimum criteria set forth in this section, the decision maker shall approve the safety plan submitted by the organizer. The decision maker shall: **(a)** approve all traffic control and crowd control personnel meeting the standards of subsection (C)(3) of this section.

**(b)** not approve any traffic control or crowd control personnel not meeting the standards of subsections (C)(3) of this section.

**(c)** find that public safety facilities are adequate if the following requirements are satisfied:

- (i)** The public safety plan contains the information required by LCC 580.220;
- (ii)** The public safety plan is adequate.



The Sheriff's Department has been provided notice of the public hearing and has been provided with a copy of the application materials, including the Public Safety Plan, Emergency Action Plan for Medical and Fire Emergencies, and Emergency and Disaster Action Plan.

**(2) The decision maker shall find the public safety plan adequate if:**

- (a) The safety plan contains a written statement from each area first responder that the responders have reviewed the plan and that they will be able to respond to medical emergencies anticipated to occur at the outdoor assembly. In lieu of this statement, a statement from each area first responder may be obtained under and according to the provisions of LCC 580.235;**
- (b) The safety plan includes a copy of a contract for private security services with a security provider complying with ORS 181.870 to 181.889 to provide crowd control and traffic control personnel in the numbers required for the expected event count;**
- (c) An on site contact has been identified at the outdoor assembly;**
- (d) Emergency communications with local law enforcement and medical facilities can be maintained throughout the event time;**
- (e) Access lanes for emergency vehicles will be maintained at a minimum of 15 feet in width between all permanent and temporary structures;**
- (f) Traffic control for emergency vehicle access is provided for and will be able to respond on immediate notice; and**
- (g) Adequate emergency medical facilities have been obtained and will be provided for attendees at all times.**

An onsite contact has been identified for the outdoor assembly as part of the application materials. The plan includes procedures for emergency communications with local law enforcement and medical facilities. Crowd control and traffic control personnel in the numbers required for the expected event count should be provided to the Department prior to the event. The applicant should provide documentation that (2)(a) has been completed.

**(3) Traffic Control and Crowd Control Personnel**

- (a) Pursuant to the security services contract required by this section there shall be provided a minimum of one person for every 1000, or fraction thereof, attendees included in the event count to act as crowd control personnel.**
- (b) An organizer shall not fail to utilize crowd control personnel complying with the provisions of ORS 181.870 to 181.889 pursuant to the security services contract required by this section.**
- (c) An organizer may not utilize crowd control personnel not complying with the provisions of ORS 181.870 to 181.889 pursuant to the security services contract required by this section to meet the number of personnel required by subsection (C)(3) of this section; however nothing shall prevent the organizer from using other personnel in excess of the number required above to act as additional crowd control personnel in conjunction with the personnel provided under the security services contract. In lieu of meeting the crowd control and traffic control personnel requirements of this section, an organizer may arrange, by written agreement with the Sheriff, to maintain a continuous presence of uniformed law enforcement personnel on the premises of the assembly at all times of the assembly. If the organizer enters into such an agreement, the Sheriff shall provide the Board a copy of the written agreement which shall specify the number of personnel that will be present at any given time of the assembly.**
- (d) An organizer shall not fail to allow crowd control personnel provided by the security provider access at all times to all areas used by the organizer of an outdoor assembly to which any attendee has access.**



(e) There shall be provided a minimum of one person for every 1000 or fraction thereof, attendees included in the event count to act as traffic control personnel to direct traffic on and off of public roads and within parking areas.

(f) An organizer shall not fail to utilize traffic control personnel and procedures complying with OAR 734-020-0005(3). An organizer may not utilize traffic control personnel nor procedures not complying with OAR 734020-0005(3).

(g) All of the traffic control and crowd control personnel must wear an appropriate identifying uniform and must be on duty during the entire outdoor assembly unless a relief schedule has been planned and approved. A relief schedule shall be approved if sufficient strength is maintained to meet the minimum strength standards set forth in this section at all times of the assembly. A relief schedule shall be utilized for any assembly lasting longer than twelve hours.

(h) The organizer shall require traffic control and crowd control personnel to report any violations of the permit or of this Chapter to the organizer and to appropriate County officials. The organizer shall require traffic control and crowd control personnel to report any violations of the law that pose an imminent threat to health, peace, safety, or property to proper authorities immediately, and to take whatever lawful action as can be reasonably expected to enforce all other law. In order to be able to report any violations immediately and in order to be able to request assistance from local law enforcement or other emergency service providers, traffic control and crowd control personnel shall maintain the ability to contact such providers immediately by phone or two way radio or other similar means of communication.

(i) No later than ten days before the first day of an outdoor assembly, the organizer shall provide or cause to be provided to the Sheriff the names and Department of Public Safety Standards and Training numbers of the security staff along with the anticipated hours of responsibility of each member of the staff.

A copy of a contract for private security services with a security provider complying with ORS 181.870 to 181.889 to provide crowd control and traffic control personnel in the numbers required for the expected event count should be provided to the Department prior to the event.

## **H. PERMIT CONDITIONS**

If the Board approves the permit for the assembly, pursuant to LCC 580.450(E), the permit conditions listed below should be included. The Board may include other conditions as necessary to demonstrate compliance with the performance standards in LCC 580.400 and LCC 580.430. The Board may impose permit conditions it deems appropriate and conditions recommended by the reviewing authorities.

- (1) The outdoor assembly (Saddle Butte Rendezvous) shall be held on August 2-3, 2025 with an attendance capped at 1,500 daily attendees.
- (2) The outdoor assembly shall at all times comply with the applicable performance standards in LCC 580.400 and 580.430.
- (3) The outdoor assembly shall at all times comply with the peace and order requirements of LCC 580.400 and 580.500.
- (4) No other outdoor assembly shall be held on the property prior to November 1, 2025.
- (5) Contact Person.

The organizer or organizer's designee shall be on-site at all times an outdoor assembly is being conducted and immediately available to County staff. The designee shall be a person who has the same authority as the organizer and be able to fully represent the organizer. If the organizer elects to be represented by a designee, the organizer shall provide the name and location of that person in the

application and the permit shall bear that person's name and location for purposes of immediate contact.

(6) Setup Time.

The setup time shall be the period of time allowed under the permit for the setup of temporary structures for the outdoor assembly and shall be the shortest reasonable amount of time based on the size and nature of the outdoor assembly.

Setup time for the event shall be two days (48 hours) prior to the start of the event.

(3) Attendance counts

(a) The organizer shall keep a daily attendance, nightly attendance, and a total event count of persons and vehicles at the outdoor assembly site, and shall provide the estimates to County officials upon request.

(b) For purposes of an assembly under this Chapter, the organizer shall make the total event count as follows:

(i) The count shall begin when the first person is admitted to property on which the assembly is conducted or held; and

(ii) The count shall end when the last person leaves property on which the assembly is conducted or held.

Upon request by County officials, the organizer shall make available to the County copies of attendance records whether in written, electronic, or other format, pertaining to attendance counts, including but not limited to records of ticket sales and gate receipts, in order to verify the accuracy of attendance counts required under LCC Chapter 580.

(4) Inspection by reviewing authorities.

The organizer shall allow all reviewing authorities, including their employees and agents, access to the outdoor assembly site at all reasonable times before the assembly and at all times during the actual hours of the assembly to inspect all temporary structures and facilities of the outdoor assembly for compliance with the terms and conditions of the permit, this Chapter, County code, State law, and applicable Oregon Administrative Rules including but not limited to, the state electrical code, sanitation code, and rules for mass gatherings, including Oregon Administrative Rules Chapter 333, Division 39, and after the assembly to inspect for compliance with LCC 580.505.

- (5) A copy of a contract for private security services with a security provider complying with ORS 181.870 to 181.889 to provide crowd control and traffic control personnel in the numbers required for the expected event count should be provided to the Department prior to the event.
- (6) The organizer shall post and display at all times in a conspicuous place upon the premises of the outdoor assembly a copy of any permit or certificate issued under LCC Chapter 580. The organizer shall not transfer or assign a permit without the consent of the Board. No rebate or refund of money paid for a permit shall be made.
- (7) No organizer shall: (a) fail to remove all debris or residue or fail to repair any damage to personal or real property arising out of the outdoor assembly within 72 hours after its termination; or (b) fail to remove any temporary structure or structures used at the outdoor assembly within three weeks of the termination of the outdoor assembly.
- (8) No attendee shall remain on the outdoor assembly site after the end of the time granted in the permit or proposed in an application for a certificate of registration for the outdoor assembly.
- (9) No organizer shall allow any attendee to remain on the outdoor assembly site after the end of the time granted in the permit or proposed in an application for a certificate of registration for the outdoor assembly.



## II. NOTICE TABLE AND PROCEDURE

### A. NOTICE

Pursuant to LCC 580.300(D)(2), property owners within 1000 feet of the boundaries of the property were provided notice of this application 14 days prior to the public hearing. There are seven (7) property owners within the notification area. One written comment was received from a surrounding property owner in support of the proposed application (**Exhibit C**). Notice of the application was published in the Albany Democrat Herald on April 12, 2025, 10 days prior to the public hearing. Copies of the public notices are included in **Exhibit B**.

AGENCIES	PROVIDED	RESPONDED	AGENCIES	PROVIDED	RESPONDED
Environmental Health	x		Or. DEQ	x	
Linn County GIS	x		Brownsville RFPD	x	
Linn County Road Dept.	x		Linn County Sheriff	x	
Linn County GIS	x				

### B. PROCEDURE

The Board is scheduled to conduct a public hearing on this matter at 10:00 a.m., Tuesday, April 22, 2025. Specified findings, stating the reason for decision, are required in taking action on the proposed application.

The Board will consider all the testimony in the matter and may take action to:

1. Approve the application if the applicant demonstrates compliance with or the ability to comply with the health and safety rules governing level two and three outdoor assemblies in LCC 580.400 and 580.430; or
2. Deny the application if the applicant is unable to demonstrate compliance with or the ability to comply with the health and safety rules governing level two outdoor assemblies listed in LCC 580.400 and 580.430.

## III. EXHIBITS

- A. Application and Supporting Documents
- B. Legal Notice & Certificate of Mailing
- C. Surrounding Property Owner Comment