



LINN COUNTY DISTRICT ATTORNEY

County Courthouse, Fourth & Broadalbin Streets
Post Office Box 100, Albany, Oregon 97321
Telephone (541) 967-3836 • FAX (541) 928-3501

DOUG MARTEENY
District Attorney

SENIOR DEPUTY DISTRICT ATTORNEYS
DOUGLAS R. PRINCE
RICHARD WIJERS
ANI YARDUMIAN

DEPUTY DISTRICT ATTORNEYS
MELISSA ALLISON JULIA BAKER
ROBERT BEAVER LINDY BROWNBCK
COLEEN E. CERDA JACE D. COOK
JESSICA L. COONEY JONATHAN CROW
RYAN LUCKE CONOR MCCAHILL
ALEX OLENICK MICHAEL PAUL

Victim Services
541-967-3805

JOB ANNOUNCEMENT

CLASSIFICATION TITLE OF THE JOB: Crime Victim Specialist
CLASSIFICATION CATEGORY: Management/Exempt Non-Union—Full Time (37.5 hours/week)
CLASSIFICATION NO.: 513

ESSENTIAL FUNCTIONS OF THE JOB:

- Assists victims of crime within guidelines established by the District Attorney’s Office. Work includes providing timely, knowledgeable, and supportive services to victims of crime.
- Initiate contact with victims, either by phone or in person. Explain services available, including an explanation of the criminal justice process, case information, referral services, crisis intervention, victim advocacy, and court accompaniment services, as appropriate.
- Coordinate efforts and share information with Deputy District Attorneys as well as with other Crime Victim Specialists, Legal Assistants and volunteers, in order to deliver justice and achieve the best possible outcomes for victims of crime.
- Foster effective working relationships with coworkers, law enforcement, other professionals, civic groups, court staff and the general public.
- Educate individuals and agencies regarding crime victim needs and rights.

QUALIFICATIONS:

- Bachelor's Degree in Sociology, Psychology, Criminal Justice or related field required; and/or any satisfactory equivalent combination of experience, education and training in the criminal justice system, social work or crisis intervention, that demonstrates the ability to perform the job.
- Must be a person of the highest integrity.
- Must pass a criminal history background check, which includes fingerprinting.
- Must be able to work with and respond appropriately to highly agitated and threatening people.
- Ability to manage and maintain sensitive and confidential information.
- Maintain regular and predictable work attendance.
- Bilingual Spanish/English candidates encouraged to apply.

COMPENSATION: \$3,539 – \$4,435 per month plus excellent benefits.

HOURS: M-F, 8:30AM-5:00PM

CLOSING DATE: August 19, 2022 at 5:00PM

HOW TO APPLY: Submit a completed Linn County District Attorney’s Office Employment Application form, along with a resume and a cover letter, to Holly Riley, Crime Victim Program Coordinator, Linn County District Attorney’s Office, PO Box 100, Albany, Oregon 97321; FAX (541) 928-3501. Application forms may be obtained at the Linn County Web page <http://www.co.linn.or.us>.

LINN COUNTY IS AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER