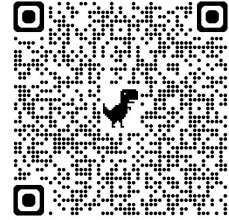




Community Health Prevention Worker



LINN COUNTY DEPARTMENT OF HEALTH SERVICES

Class Code: 776

AVAILABLE POSITION

**Community Health Prevention Worker – Maternal Child Health
Public Health Department (Classification 776)
SEIU Represented Full Time Position (37.5 hours/week)**

ESSENTIAL FUNCTIONS:

We are looking for a Community Health Worker candidate who can perform a variety of community outreach/program recruitment, resource linkages, case management, health education and administrative office duties. This position will focus on providing engagement and support services, particularly to families in our Maternal Child Health Programs. This position will focus on meeting individuals “where they are at” and providing non-judgmental, non-coercive services and resources to individuals.

- Excellent public relations, telephone skills and ability to work harmoniously in a team setting
- Provides home visits and telehealth visits with focus on care coordination, referral follow up activities, and parenting education to children/families enrolled in current programs in accordance with department productivity standards. Includes case conferencing, related travel, charting, data entry and billing for eligible services.
- Operate a county vehicle in a safe manner
- Ability to perform moderately complex clerical, secretarial, and accounting tasks
- Ability to maintain effective work habits, a calm demeanor in stressful situations, and regular and predictable work attendance, manage a flexible schedule
- Knowledgeable of rules and regulations around protected health information.
- Multi-tasking requires data entry for a variety of systems, including complex client medical records
- Chart work to include sorting documents, verifying accuracy, data entry and creating charts
- Able to use collaborative problem solving and communication skills
- Proficient with Microsoft Applications such as Excel, and Word
- Ability to assess client income and insurance eligibility
- Competency to perform vital signs on infants, children, and adults preferred.
- Community Health Worker certification preferred but not required

MINIMUM QUALIFICATIONS:

High school diploma or GED is required. Ability to work with minimal supervision. Education and training which demonstrates the ability to perform the work described preferred. Spanish speaking preferred. Must have valid Oregon Driver’s License.

SALARY, BENEFITS, COMPENSATION:

Linn County employees say their benefits play a large role in what makes the County such a great place to work. **We offer competitive benefit plans.**

- Medical, Dental, and Vision Benefits
 - Family plans are less than \$15 per month.
- Vacation and Floating Days
- Paid Holiday Time
 - 10.5 paid holidays
- Sick & Bereavement Time
- Employee Assistance Program (EAP)
- County Paid Life and Long-Term Disability Benefits
- Longevity Incentive
- Public Service Loan Forgiveness
- Public Employee Retirement System (PERS)
 - Fully Paid by County

For a full list of our benefits, please visit our Benefits webpage: [Benefit Summary](#)

SALARY RANGE: \$3,669 - \$4,684
CLOSING DATE: Until Filled
HOW TO APPLY: www.linncountyhealth.org

AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER

A copy of the Job Classification for this position as well as the Employment application may be obtained from the Linn County Board of Commissioner's Office, Room 201, Linn County Courthouse, PO Box 100, Albany, OR 97321; at the Oregon Employment Division Office in Albany, or online at <http://www.co.linn.or.us>.