



LINN COUNTY PLANNING AND BUILDING DEPARTMENT  
Steve Wills, Director

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Room 114, Linn County Courthouse  
PO Box 100, Albany, Oregon 97321  
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**Meeting Minutes**

**December 11<sup>th</sup>, 2024; 4:00 pm**

Linn County Historic Resource Commission  
Linn County Courthouse | Basement Meeting Room

Call to Order

- The meeting was called to order by HRC Chairman Richard Harper

Members and Staff Present

- Roberta Reed, Richard Harper, Hans Coon, Julia Fox (Associate Planner), Alyssa Boles (Planning Director)

Approval of Minutes

- The commission moved to approve of April 4<sup>th</sup>, 2024, and September 18<sup>th</sup>, 2024 meeting minutes

General Discussion

- Julia Fox discussed attending the Oregon Heritage Conference in Dallas, Oregon in November. Commissioner Roberta Reed was also in attendance.
- The commission discussed setting up a Meeting Calendar for 2025 in advance. Everyone in attendance was in agreement that Mondays worked best for a meeting day, and 4pm was the best starting time for future HRC meetings.

Commission Vacancies

- Julia Fox discussed the remaining two vacancies to be filled on the HRC.

Announcements/Other Business

- Upcoming CLG Grant Cycle and HRC review: Linn County is eligible for a CLG grant in 2025, and Alyssa Boles and Julia Fox discussed using grant funds to update the county's historic resources code, and organize the county's physical historic resource files in preparation for the Planning Department's move to a new building.

Adjournment

- There being no further business, the meeting was adjourned at 4:20 pm.